

NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-399-97-001

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 04/20/2021

ACTIVE ITEMS

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

All other items remain active.

SUPERSEDED AND OBSOLETE ITEMS

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Item 3 is superseded by DAA-0399-2015-0001-0001

FEDERAL RAILROAD ADMINISTRATION PROGRAM FILES

1. Office of National Freight Assistance Program Files

This series documents financial assistance to railroads pursuant to the Railroad Revitalization and Regulatory Reform Act. This Act established a loan program to railroads and a grant programs to states. Both 49 U.S. C. 22106(e) and 49 CFR 18.32 (e) implementing the Uniform Administrative requirements for grants and cooperative agreements to states and local governments established by the Office of Management and Budget, require states to repay the fair market value of the track materials used in rehabilitation projects if the lines are abandoned or sold.

1A. Grant Project files

Official copies of memoranda, correspondence, applications, agreements, financial reports, audits, projects and other documents relating to the financial assistance to railroads under the (4R Act). This program provides assistance for planning and rehabilitation of rail freight lines. Arranged by state. (NC1-399-78-3/9).

Temporary. Cut-off closed projects at the end of fiscal year. Transfer closed projects to FRC when three years old. Destroy when 25 years old.

1B. State Plans

State Rail Plans and amendments submitted by states that document the state's railroad status, current active rails and carriers, maps of rails lines and the State's Rail Freight Assistance Program activities, initiatives and projects.

Permanent. Cut-off closed files annually. Transfer to FRC when three years old. Transfer to the National Archives when 10 years old. (NC1-399-78-3/17).

Arrangement: alphabetical by state

Current Volume: 26 cubic feet

Annual Accumulation: 1.5 cubic feet.

1C. Loans

Loan case files between FRA and individual rail corporations that document certain railroad projects.

Temporary. Cut-off closed files annually. Transfer to FRC when three years old. Destroy when 25 years old. (NC1-399-78-3/9).

2. FRA Directives

This series contain agencywide policy statements for the management and operation of FRA. The files are arranged by internal file code and contain a copy of the final order; original, internal concurrences, and superseded changes.

Permanent. Cut-off closed files annually. Transfer to FRC when three years old. Transfer to the National Archives when 10 years old.

Arrangement: numerical by internal code

Volume: 6 cubic feet.

Annual Accumulation: 2 cubic feet

3. FRA Administrator, Deputy Administrator and Executive Secretariat Files

The series contains high level correspondence, memoranda, policy statements, travel and briefing documentation, itineraries, executive staff meetings minutes that document FRA policies and initiatives. Files document FRA contact with local, state, other Department of Transportation administrations, Federal and international railroad organizations.

Permanent. Cut-off closed files annually. Transfer to FRC when three years old. Transfer to the National Archives when 10 years old.

Arranged: by subject

Volume: 15 cubic feet

Annual Accumulation: 3 cubic feet.