

Request for Records Disposition Authority

Records Schedule Number DAA-0406-2013-0002
Schedule Status Approved

Agency or Establishment Federal Highway Administration
Record Group / Scheduling Group Records of the Federal Highway Administration
Records Schedule applies to Major Subdivision
Major Subdivision Office of Innovative Program Delivery
Minor Subdivision Program Development Team
Schedule Subject Federal Tolling Programs Files
Internal agency concurrences will be provided No

Background Information Federal tolling programs administered by the Office of Innovative Program Delivery include the Section 129 General Tolling Program; the Interstate System Reconstruction and Rehabilitation Pilot Program; and the Interstate System Construction Toll Pilot Program. The IPD website, http://www.fhwa.dot.gov/ipd/revenue/road_pricing/tolling_pricing/, includes more information on these programs. Program files may include, but are not limited to, formal tolling expressions of interest and responses, program applications, approvals, executed tolling agreements, tolling memorandums of understanding (MOUs), and correspondence letters.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
2	0	2	0

GAO Approval

Outline of Records Schedule Items for DAA-0406-2013-0002

Sequence Number	
1	Tolling Agreements and MOUs Disposition Authority Number: DAA-0406-2013-0002-0001
2	Other Tolling Program Files Disposition Authority Number: DAA-0406-2013-0002-0002

Records Schedule Items

Sequence Number	
1	<p>Tolling Agreements and MOUs</p> <p>Disposition Authority Number DAA-0406-2013-0002-0001</p> <p>Executed tolling agreements and tolling memorandums of understanding (MOUs).</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Close Agreement or MOU files upon final approval/ execution. Cut-off files at the end of fiscal year.</p> <p>Retention Period Destroy 10 year(s) after cut-off</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>
2	<p>Other Tolling Program Files</p> <p>Disposition Authority Number DAA-0406-2013-0002-0002</p> <p>Formal tolling expressions of interest and responses, program applications, approvals, and correspondence letters.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Cutoff files at the end of each fiscal year.</p> <p>Retention Period Destroy 10 year(s) after cutoff</p>

Additional Information

GAO Approval

Not Required

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
03/21/2013	Certify	Victor Wagher	Records Officer	Dept Of Transportation - Federal Highway Administration
08/27/2015	Submit for Concur rence	Jim Cassedy	Appraiser	National Archives and Records Administration - Records Management Services
09/01/2015	Return to Submitt er	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - ACNR Records Management Services
09/02/2015	Submit for Concur rence	Jim Cassedy	Appraiser	National Archives and Records Administration - Records Management Services
09/03/2015	Concur	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - ACNR Records Management Services
09/03/2015	Concur	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - ACNR Records Management Services
09/07/2015	Approve	David Ferriero	Archivist of the Unite d States	Office of the Archivist - Office of the Archivist