

Request for Records Disposition Authority

Records Schedule Number DAA-0406-2018-0002

Schedule Status Approved

Agency or Establishment Federal Highway Administration

Record Group / Scheduling Group Records of the Federal Highway Administration

Records Schedule applies to Major Subdivision

Major Subdivision Office of Research, Development, and Technology

Minor Subdivision Office of Corporate Research, Technology, and Innovation
 Management - FHWA Research Library

Schedule Subject Maps of Federal and State Highways and Roads

Internal agency concurrences will be provided No

Background Information Most of these maps were created by non-Federal agencies; however, they were used by FHWA and its predecessor, the Bureau of Public roads, for research. Some of these maps are the only copies still in existence [verified by NARA appraiser].

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	1	0	0

GAO Approval

Outline of Records Schedule Items for DAA-0406-2018-0002

Sequence Number

1

Maps of Federal and State Highways and Roads Disposition Authority Number: DAA-0406-2018-0002-0001

Records Schedule Items

Sequence Number

1

Maps of Federal and State Highways and Roads

Disposition Authority Number DAA-0406-2018-0002-0001

Maps for each State showing road system or segments of system. See attached spreadsheet for details of each map.

Final Disposition Permanent

Item Status Active

Is this item media neutral? No

Explanation of limitation These are paper maps.

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Disposition Instruction

Transfer to the National Archives for Accessioning Transfer to the National Archives immediately after approval of this schedule.

Additional Information

First year of records accumulation 1905

End year of records accumulation 1970

What will be the date span of the initial transfer of records to the National Archives? From 1905 To 1970

How frequently will your agency transfer these records to the National Archives? Unknown
One time transfer.

	Estimated Current Volume	Annual Accumulation
Electronic/Digital		
Paper		
Microform		

Hardcopy or Analog Special Media	492 Maps	
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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
07/24/2018	Certify	Victor Wagher	Records Officer	Dept Of Transportation - Federal Highway Administration
10/31/2018	Submit for Concur rence	Steven Rhodes	Senior Appraisal Arc hivist	National Archives and Records Administration - Records Management Services
11/02/2018	Concur	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - ACNR Records Management Services
11/02/2018	Concur	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - ACNR Records Management Services
11/05/2018	Approve	David Ferriero	Archivist of the Unite d States	Office of the Archivist - Office of the Archivist