

Request for Records Disposition Authority

Records Schedule Number DAA-0406-2018-0002
Schedule Status Approved

Agency or Establishment Federal Highway Administration
Record Group / Scheduling Group Records of the Federal Highway Administration
Records Schedule applies to Major Subdivision
Major Subdivision Office of Research, Development, and Technology
Minor Subdivision Office of Corporate Research, Technology, and Innovation
 Management - FHWA Research Library
Schedule Subject Maps of Federal and State Highways and Roads
Internal agency concurrences will be provided No

Background Information Most of these maps were created by non-Federal agencies; however, they were used by FHWA and its predecessor, the Bureau of Public roads, for research. Some of these maps are the only copies still in existence [verified by NARA appraiser].

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	1	0	0

GAO Approval

Outline of Records Schedule Items for DAA-0406-2018-0002

Sequence Number

1

Maps of Federal and State Highways and Roads
Disposition Authority Number: DAA-0406-2018-0002-0001

Records Schedule Items

Sequence Number														
1	<p>Maps of Federal and State Highways and Roads</p> <p>Disposition Authority Number DAA-0406-2018-0002-0001</p> <p>Maps for each State showing road system or segments of system. See attached spreadsheet for details of each map.</p> <p>Final Disposition Permanent</p> <p>Item Status Active</p> <p>Is this item media neutral? No</p> <p>Explanation of limitation These are paper maps.</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>Disposition Instruction</p> <p>Transfer to the National Archives for Accessioning Transfer to the National Archives immediately after approval of this schedule.</p> <p>Additional Information</p> <p>First year of records accumulation 1905</p> <p>End year of records accumulation 1970</p> <p>What will be the date span of the initial transfer of records to the National Archives? From 1905 To 1970</p> <p>How frequently will your agency transfer these records to the National Archives? Unknown One time transfer.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;"></th> <th style="width: 25%;">Estimated Current Volume</th> <th style="width: 25%;">Annual Accumulation</th> </tr> </thead> <tbody> <tr> <td>Electronic/Digital</td> <td></td> <td></td> </tr> <tr> <td>Paper</td> <td></td> <td></td> </tr> <tr> <td>Microform</td> <td></td> <td></td> </tr> </tbody> </table>			Estimated Current Volume	Annual Accumulation	Electronic/Digital			Paper			Microform		
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Electronic/Digital														
Paper														
Microform														

Hardcopy or Analog Special Media	492 Maps	
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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
07/24/2018	Certify	Victor Wagher	Records Officer	Dept Of Transportation - Federal Highway Administration
10/31/2018	Submit for Concurrency	Steven Rhodes	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
11/02/2018	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
11/02/2018	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
11/05/2018	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist