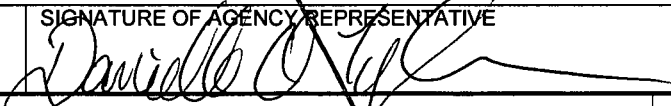


<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		JOB NUMBER <b>NI-408-11-13</b>	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <b>4/20/11</b>	
1 FROM (Agency or establishment) U S Department of Transportation		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Federal Transit Administration			
3 MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Danielle Tyler	5 TELEPHONE NUMBER (202) 366-5160	DATE <b>9/20/11</b>	ARCHIVIST OF THE UNITED STATES <b>Withdrawn</b>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  <input type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE <b>4-20-11</b>	SIGNATURE OF AGENCY REPRESENTATIVE 		TITLE Records Officer
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	<p><b>Research and Development Records</b></p> <p>This disposition includes records described below related to the administration of research and development projects in all phases of urban mass transportation needs, the improvement of mass transportation service, or the contribution of such service toward meeting urban transportation needs at a minimum cost.</p> <p><b>NOTE:</b> These disposition instructions apply to all the described records regardless of physical media.</p> <p>a <u>Research and development project files</u> Case files maintained by offices responsible for research and development functions reflecting a complete history of each project or task from initiation through research, development, design, and testing to completion. Consists of project authorization documents; project approval packages; general correspondence; technical characteristics; test and trial results; drawings, and specifications</p>		

Disposition: **Temporary.** Transfer to close project file upon completion or termination; transfer closed file to FRC one year after closing. Destroy 15 years later.

b. Research and development project working and control files. Copies of documents essentially duplicated in project case files; preliminary sketches, drawings, specifications, photographs, and other working papers determined not to be of sufficient value to incorporate into project case files; and related project control and progress control records.

Disposition: **Temporary.** Destroy upon completion or cancellation of project or when 15 years old.