

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER NI-408-11-19	
TO NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received 5/31/11	
1 FROM (Agency or establishment) US Department of Transportation		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Federal Transit Administration			
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Danielle Tyle	5 TELEPHONE NUMBER (202) 366-5160	DATE 5/22/2013	ARCHIVIST OF THE UNITED STATES WITHDRAWN
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the CAO Manual for Guidance of Federal Agencies, <input type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE 5-31-11	SIGNATURE OF AGENCY REPRESENTATIVE <i>Danielle Tyle</i>		TITLE Records Officer
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1.	<p>TEAM Application (Grants system)</p> <p>TEAM is a grants management application that was developed in 1998 to fulfill government mandates which allowed the public increased accessibility to Federal Assistance Programs by replacing paper-laden processes with electronic processes. Emerging technology allowed for increased accessibility and TEAM-Web was developed and released in October, 2001. Currently, TEAM supports FTA in its mission to manage the application, review, approval, award, notification, management, and closure of grants. It also processes cooperative agreements and non-administrative procurements.</p> <p>This record series includes records relating to applicants for and recipients of FTA financial assistance, financial assistance awards from FTA (i.e. grants, cooperative agreements, contracts,</p>		

	<p>interagency agreements, and loans), information about FTA's management of projects funded by the agency, oversight of recipients of federal financial assistance, FTA budgets, apportionments, allocations, user information, and any other record that is entered into TEAM but not specifically referenced</p> <p>System documentation, input and output data are included in the GRS and will include reports, tables, and other reference material</p> <p>NOTE These disposition instructions apply to all the described records regardless of physical media</p> <p>a <u>Master files</u></p> <p>Disposition Permanent. Cut-off and transfer to NARA at the end of the fiscal year</p>		
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