REQUEST FOR RECORDS DISPOSITION AUTHORITY

<table>
<thead>
<tr>
<th>Item No</th>
<th>Description of Item and Proposed Disposition</th>
</tr>
</thead>
<tbody>
<tr>
<td>This schedule covers and provides disposition authority for NHTSA electronic records in the <strong>Problem Driver Pointer System (PDPS)</strong>, located in the Office of the National Driver Register, in the National Highway Traffic Safety Administration (NHTSA). Headquarters in Washington, D C</td>
<td></td>
</tr>
</tbody>
</table>

115-109 PREVIOUS EDITION NOT USABLE
US Department of Transportation (DOT)
National Highway Traffic Safety Administration (NHTSA)
Office of National Driver Register (NDR)

Name of Electronic System: Problem Driver Pointer System (PDPS)

Purpose of the System:
The Problem Driver Pointer System consists of identification data for problem drivers provided by all 51 U.S. jurisdictions. It serves as a centralized database system that is used to search individual motorists’ records. The PDPS supports NHTSA’s mission of reducing the personal and economic toll of traffic crashes by providing a nationwide clearinghouse of individuals whose driving privileges have been revoked, suspended or cancelled or who have been convicted of a motor vehicle-related offense, such as driving under the influence of alcohol or drugs. State agencies that issue driver licenses request information from the system prior to issuing licenses. Federal agencies with safety-related responsibilities, such as the Federal Aviation Administration, request information when making certification decisions. Federal agencies that perform personnel security investigations also have access to the system.

Note: Electronic records are disposed of in accordance with DOT Record Schedules and/or the appropriate NARA General Records Schedules.

1 Inputs: Inputs consist of driver identification data, such as names, from State driver licensing agencies,

Disposition: Temporary: Delete/destroy when no longer needed for administrative, legal, audit, or other operational purposes (GRS 20, Item 2).

2 Master File: Problem driver identification data such as, name, date of birth, sex, driver license number, State reporting the information, and if collected by the state (State of Record - SOR), social security number, height, weight and eye color. Other information maintained is the state (or agency) that data is disclosed to and date of disclosure.

Disposition: Temporary: Cut off at end of fiscal year. Delete/destroy 7 years after cutoff.
3 **Outputs**: Probable match identifications (including outputs from other systems)

**Disposition**: Temporary  Delete/destroy when no longer needed for administrative, legal, audit, or other operational purposes (GRS 20, Item 5)

4 **System Documentation**: System documentation is located within the Office of the National Driver Register, in the National Highway Traffic Safety Administration (NHTSA), in Washington, D.C. System documentation consists of description/operating manuals for the software application, user manuals, description of the operating environment, software and hardware operating requirements, administrative procedures, system administrator operating instructions and procedures, business rules, and office operating procedures.

**Disposition**: Temporary  Delete/destroy when the PDPS system is superceded or becomes obsolete (GRS 20, Item 11)