

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO

NI-416-87-1

DATE RECEIVED

12-22-86

TO **GENERAL SERVICES ADMINISTRATION**
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (Agency or establishment)

NOTIFICATION TO AGENCY

Department of Transportation

2 MAJOR SUBDIVISION

National Highway Traffic Safety Administration

3. MINOR SUBDIVISION

In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

General Services Division

4. NAME OF PERSON WITH WHOM TO CONFER

5 TELEPHONE EXT

DATE

ARCHIVIST OF THE UNITED STATES

Marilyn McCollum

366-2589

3-11-87

Frank A. Bunde

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

**This item was originally submitted as item 26 of the NHTSA total records schedule AND GAO clearance reflects that number. It is being submitted separately*

A GAO concurrence is attached, or is unnecessary

to obtain faster clearance.
Records Officer

B DATE

C SIGNATURE OF AGENCY REPRESENTATIVE

D TITLE

12/16/86

Marilyn McCollum

Records Officer

7 ITEM NO

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9 GRS OR SUPERSEDED JOB CITATION

10 ACTION TAKEN (NARS USE ONLY)

1.

Investigatory Case Files.

NN174-44
Item 92

Individual files involving investigations into manufacturers' compliance with Federal vehicle safety regulations.

a. Certified Information Requests (CIR) Files.

(1) Paper Records.

Destroy when microfiche has been determined to be a satisfactory substitute for original records.

(2) Microfiche copies of records.

Destroy when no longer needed.

b. Preliminary Customs Investigations (PCI).

Files pertaining exclusively to imported vehicles to ensure compliance with Federal vehicle safety regulations.

Cut off when ~~files~~ ^{case} is closed. Retire to WNRC 1 month after case is closed. Destroy 2 years after closing of ~~file~~ ^{case}.

Change in wording agreed to by R. D. and appraiser. 3-9-87.

3 items