

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-416-95-2	DATE RECEIVED 10-22-94
1. FROM (Agency or establishment) National Highway Traffic Safety Administration		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Research and Development		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION National Center for Statistics and Analysis			
4. NAME OF PERSON WITH WHOM TO CONFER Christina Morgan	5. TELEPHONE 202 366-0183	DATE 11-18-94	ARCHIVIST OF THE UNITED STATES <i>Christy Huskamp Petersen</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 10-3-94	SIGNATURE OF AGENCY REPRESENTATIVE <i>Edward R. Kouh</i>	TITLE Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See attached description of New Jersey's State Data files and documentation.		

Copies sent to NNE, NNT, NSX and Agency (4) 11/30/94

REQUEST FOR RECORDS DISPOSITION AUTHORITY--CONTINUATION

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Job Number _____

ITEM NO. DESCRIPTION OF ITEM & PROPOSED DISPOSITION

1. NEW JERSEY STATE DATA. One of a collection of 27 states police reported accident data. Each state provides a census of all police accident reports, annually. The State Data are used to support National Highway Traffic Safety Administration's (NHTSA) identification of traffic safety problems, development and implementation of vehicle and driver countermeasures, and evaluation of motor vehicle safety standards.

State police, local police, sheriffs and other enforcement officers in New Jersey fill out a Police Accident Report (PAR) for each motor vehicle accident resulting in \$500.00 worth of property damage, a personal injury, or a fatality. They record environmental and road conditions and accident, vehicle, and occupant characteristics. NHTSA obtains the data from the New Jersey Department of Transportation, Office of Telecommunications and Information Systems. Presently, NHTSA no longer obtains the state of New Jersey's data.

YEARS AVAILABLE: 1975-1979, 1981-1987 & thereafter, if any subsequent years available.

ARRANGEMENT STATEMENT: No special arrangement.

STATEMENT OF RESTRICTIONS: There are no restrictions.

CURRENT VOLUME: 23 tapes and 7 cartridges.

ESTIMATE OF ANNUAL ACCUMULATION: 4 cartridges.

DISPOSITION: Permanent. Cutoff annually. Transfer to the National Archives 12 months after the cutoff.

2. NEW JERSEY STATE DATA DOCUMENTATION. File specification, user's manual, codebooks, record layouts, Police Accident Report (PAR), and coding instructions submitted by the state with its data.

YEARS AVAILABLE: Three manuals and file layouts exist. The "Revised July 1984" manual dated January 25, 1985 can be used with 1975-1979, 1981 data, the manual dated February 20, 1987 can be used with 1982-1985 data, and the manual dated August 6, 1988 can be used with the 1986-1987 data.

ARRANGEMENT STATEMENT: No special arrangement.

STATEMENT OF RESTRICTIONS: There are no restrictions.

CURRENT VOLUME: Two inches.

ESTIMATE OF ANNUAL ACCUMULATION: One quarter of an inch.

DISPOSITION: Permanent. Transfer copy of documentation with the data. Transfer updates and changes annually with subsequent transfer of the data