REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)

National Highway Traffic Safety Administration

2. MAJOR SUBDIVISION

Research and Development

3. MINOR SUBDIVISION

National Center for Statistics and Analysis

4. NAME OF PERSON WITH WHOM TO CONFER

Christina Morgan

5. TELEPHONE

202 366-0183

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached __1__ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

[X] is not required; [ ] is attached; or [ ] has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
4-24-95	Edward R Kozek	Records Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See attached description and proposed disposition of the Illinois State Accident Data Files and Documentation.		

Copies sent to agency, NNE NNT NSX, NIA 7/19/95

REQUEST FOR RECORDS DISPOSITION AUTHORITY--CONTINUATION

Job Number _____

ITEM   DESCRIPTION OF ITEM & PROPOSED DISPOSITION
NO.

1.   ILLINOIS STATE ACCIDENT DATA. One of a collection of 27 states police reported accident data. Each
      state provides a census of all police accident reports, annually. The State Data are used to support National
      Highway Traffic Safety Administration's (NHTSA) identification of traffic safety problems, development and
      implementation of vehicle and driver countermeasures, and evaluation of motor vehicle safety standards.

      State police, local police, sheriffs and other enforcement officers in Illinois fill out a Police Accident Report
      (PAR) for each motor vehicle accident resulting in $500.00 worth of property damage, a personal injury, or a
      fatality. They record environmental and road conditions and accident, vehicle, and occupant characteristics.
      NHTSA obtains the data from the Illinois Division of Traffic Safety.

      YEARS AVAILABLE: 1977 & thereafter.

      ARRANGEMENT STATEMENT: No special arrangement.

      STATEMENT OF RESTRICTIONS: There are no restrictions.

      CURRENT VOLUME: 18 cartridges and 24 tapes.

      ESTIMATE OF ANNUAL ACCUMULATION: 2 tapes.

      DISPOSITION: Permanent. Cutoff annually. Transfer to the National Archives 12 months after the cutoff.

2.   ILLINOIS STATE ACCIDENT DATA DOCUMENTATION. File specification, user's manual, codebooks,
      record layouts, Police Accident Report (PAR), and coding instructions submitted by the state with its data.

      YEARS AVAILABLE: Six manuals, two file layouts, and eight modifications documents exist. The record
      layout dated May 27, 1980 can be used with 1977-1984 and the record layout dated October 15, 1985 can be
      used with 1985-1992 data. The manual dated 1977 can be used with 1977-1978 data, the manual dated 1979
      can be used with 1979-1982 data, the manual dated 1983 can be used with 1983-1984 data, the manual dated
      1985 can be used with 1985-1986 data, the manual dated 1987 can be used with 1987 data, and the manual dated
      1988 can be used with 1988-1992 data. The are modification documents for 1978-1984 and 1992, they are
      applicable to the stated year.

      ARRANGEMENT STATEMENT: No special arrangement.

      STATEMENT OF RESTRICTIONS: There are no restrictions.

      CURRENT VOLUME: Two inches.

      ESTIMATE OF ANNUAL ACCUMULATION: One eighth of an inch.

      DISPOSITION: Permanent. Transfer copy of documentation with the data. Transfer updates and changes
      annually with subsequent transfer of the data.