

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		DO NOT WRITE IN THESE SPACES (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER NI-416-95-9	DATE RECEIVED 5-31-95
1. FROM (Agency or establishment) National Highway Traffic Safety Administration		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Research and Development		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION National Center for Statistics and Analysis			
4. NAME OF PERSON WITH WHOM TO CONFER Christina Morgan	5. TELEPHONE 202 366-0183	DATE 7-12-95	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>

6. AGENCY CERTIFICATION
 I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 4-24-95	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	TITLE Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See attached description and proposed disposition of the California State Accident Data Files and Documentation.		

Copies sent to agency, NN-E, NNT, NSX, NIA 7/19/95

REQUEST FOR RECORDS DISPOSITION AUTHORITY--CONTINUATION

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Job Number _____

ITEM DESCRIPTION OF ITEM & PROPOSED DISPOSITION
NO.

1. CALIFORNIA STATE ACCIDENT DATA. One of a collection of 27 states police reported accident data. Each state provides a census of all police accident reports, annually. The State Data are used to support National Highway Traffic Safety Administration's (NHTSA) identification of traffic safety problems, development and implementation of vehicle and driver countermeasures, and evaluation of motor vehicle safety standards.

State police, local police, sheriffs and other enforcement officers in California fill out a Police Accident Report (PAR) for each motor vehicle accident resulting in \$500.00 worth of property damage, a personal injury, or a fatality. They record environmental and road conditions and accident, vehicle, and occupant characteristics. NHTSA obtains the data from the Department of California Highway Patrol, Management Information Section.

YEARS AVAILABLE: 1976-1983, 1985 & thereafter.

ARRANGEMENT STATEMENT: No special arrangement.

STATEMENT OF RESTRICTIONS: There are no restrictions.

CURRENT VOLUME: 25 cartridges and 25 tapes

ESTIMATE OF ANNUAL ACCUMULATION: 4 tapes.

DISPOSITION: Permanent. Cutoff annually. Transfer to the National Archives 12 months after the cutoff.

2. CALIFORNIA STATE ACCIDENT DATA DOCUMENTATION. File specification, user's manual, codebooks, record layouts, Police Accident Report (PAR), and coding instructions submitted by the state with its data.

YEARS AVAILABLE: Eight manuals and file layouts exist. The manual dated April 22, 1985 can be used with 1976-1983 data, the manual dated August 1, 1987 can be used with 1985-1986 data, the manual dated July 17, 1990 can be used with 1987 data, the manual dated August 26, 1989 can be used with 1988 data, the manual dated April 12, 1990 can be used with 1989 data, the manual dated February 21, 1992 can be used with 1990 data, the manual dated January 31, 1994 can be used with 1991-1992 data, and the manual dated June 11, 1994 can be used with 1993 data.

ARRANGEMENT STATEMENT: No special arrangement.

STATEMENT OF RESTRICTIONS: There are no restrictions.

CURRENT VOLUME: Two and one half inches.

ESTIMATE OF ANNUAL ACCUMULATION: One quarter of an inch.

DISPOSITION: Permanent. Transfer copy of documentation with the data. Transfer updates and changes annually with subsequent transfer of the data.