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| REQUEST FOR RECORDS DISPOSITION AUTHORITY | | JOB NUMBER <i>NI-398-04-10</i> | |
| TO: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001 | | Date received <i>8/16/04</i> | |
| 1 FROM (Agency or establishment) U.S. Department of Transportation | | NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10 | |
| 2 MAJOR SUBDIVISION Bureau of Transportation Statistics | | | |
| 3 MINOR SUBDIVISION Office of Airline Information | | | |
| 4. NAME OF PERSON WITH WHOM TO CONFER Gloria Laury | 5 TELEPHONE NUMBER (202) 366-0923 | DATE <i>9-9-04</i> | ARCHIVIST OF THE UNITED STATES <i>John W. Paul</i> |
| 6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested | | | |
| DATE <i>8/12/04</i> | SIGNATURE OF AGENCY REPRESENTATIVE <i>Stacy Murphy</i> | | TITLE Administrative Specialist |
| 7 ITEM NO | 8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION | 9 GRS OR SUPERSEDED JOB CITATION | 10 ACTION TAKEN (NARA USE ONLY) |
| 1 | <u>Airline Service Quality Performance Files</u> These electronic files represent selected data that carriers with one percent or more of total domestic scheduled service passenger revenue are required to report monthly for their flights involving any airports that are within the contiguous 48 states that accounted for at least one percent of domestic scheduled passenger enplanements. Data elements include carrier, flight number, departure airport, arrival and elapsed flight time as shown by the Official Airline Guide (OAG) and the carriers' computer reservation system (CRS), carriers' actual performance, and selected differences among the three sources, such as departure delay and elapsed time difference. (September 1987 and thereafter) a. Data File Disposition: Permanent . Cutoff annually. Transfer a copy to the National Archives 2 months after the cutoff. | NI-467-93-01/1 | |
| <i>cc Agency, JWM</i> | | | |

b. Documentation. Regardless of medium, systems specifications, file specifications, codebooks, records layouts, user guides, output specifications, and final reports relating to the Airline Service Quality Performance file. (September 1987 and thereafter)

Disposition: **Permanent.** Transfer copy of documentation with the data files. Transfer updates and changes annually with subsequent transfers of the data files.