

WITHDRAWN - RETURNED WITHOUT ACTION

Request for Records Disposition Authority

Records Schedule Number DAA-0571-2014-0011
Schedule Status Returned Without Action

Agency or Establishment Pipeline and Hazardous Materials Safety Administration
Record Group / Scheduling Group Records of the Pipeline and Hazardous Materials Safety Administration
Records Schedule applies to Agency-wide
Schedule Subject Office of Chief Counsel
Internal agency concurrences will be provided No

Background Information The Office of Chief Counsel advises, assists, and represents PHMSA's pipeline and hazardous materials safety programs and provides legal guidance for the agency, oversees the preparation and use of legal instruments, assists and advises on a broad range of technical and diverse legal issues, represents the agency in cases involving civil rights allegations of discrimination and provides advice on personnel and employment matters. The attorneys serve the public by developing, implementing, and promoting legal, ethical and practical agency actions that have been coordinated with interested parties.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	1

GAO Approval

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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-0571-2014-0011

Outline of Records Schedule Items for DAA-0571-2014-0011

Sequence Number

1

Litigation Files

Disposition Authority Number: DAA-0571-2014-0011-0001

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Records Schedule Items

Sequence Number	
1	<p data-bbox="332 372 544 414">Litigation Files</p> <p data-bbox="332 425 1144 468">Disposition Authority Number DAA-0571-2014-0011-0001</p> <p data-bbox="332 478 1412 606">Case files containing correspondence, pleadings, depositions, transcripts, background material, and related materials pertaining to court actions, trials, administrative hearings, etc.</p> <p data-bbox="332 617 917 659">Final Disposition Temporary</p> <p data-bbox="332 670 917 712">Item Status Withdrawn</p> <p data-bbox="332 723 820 766">Is this item media neutral? Yes</p> <p data-bbox="332 776 820 915">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p data-bbox="332 925 820 1032">Do any of the records covered by this item exist as structured electronic data? Yes</p> <p data-bbox="332 1053 657 1095">Disposition Instruction</p> <p data-bbox="332 1106 1500 1202">Cutoff Instruction Transfer to FRC 3 years after close of case. Destroy when 10 years old.</p> <p data-bbox="332 1212 1315 1255">Retention Period Destroy immediately after 10 Years Old</p> <p data-bbox="332 1276 657 1319">Additional Information</p> <p data-bbox="332 1330 950 1383">GAO Approval Not Required</p>

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
07/01/2014	Certify	Faustine Robinson	Records Officer	Pipeline and Hazardous Materials Safety Administration - Pipeline and Hazardous Materials Safety Administration
02/09/2017	Return Without Action	Jim Cassedy	Appraiser	National Archives and Records Administration - Records Management Services

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