

Request for Records Disposition Authority

Records Schedule Number DAA-0571-2015-0010
Schedule Status Approved

Agency or Establishment Pipeline and Hazardous Materials Safety Administration
Record Group / Scheduling Group Records of the Pipeline and Hazardous Materials Safety Administration
Records Schedule applies to Major Subdivision
Major Subdivision Pipeline and Hazardous Materials Safety Administration
Minor Subdivision The Office of Pipeline Safety (PHP-5)
Schedule Subject Emergency Support & Security Files
Internal agency concurrences will be provided No

Background Information Manages the pipeline safety program's emergency response planning and drills, incident response, and security operations; and coordinates continuity plans and operations for the agency.

Item Count

| Number of Total Disposition Items | Number of Permanent Disposition Items | Number of Temporary Disposition Items | Number of Withdrawn Disposition Items |
|-----------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| 1 | 0 | 1 | 0 |

GAO Approval

Outline of Records Schedule Items for DAA-0571-2015-0010

| Sequence Number |
|-----------------|
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| 1 |
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| Facility Response Plans |
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| Disposition Authority Number: DAA-0571-2015-0010-0001 |
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Records Schedule Items

| Sequence Number | |
|-----------------|---|
| 1 | <p data-bbox="358 421 686 453">Facility Response Plans</p> <p data-bbox="358 470 1133 502">Disposition Authority Number DAA-0571-2015-0010-0001</p> <p data-bbox="358 519 1433 593">Plans required by statute to ensure pipeline operators are capable of effectively responding to pipeline spills</p> <p data-bbox="358 610 911 642">Final Disposition Temporary</p> <p data-bbox="358 659 846 691">Item Status Active</p> <p data-bbox="358 708 816 740">Is this item media neutral? Yes</p> <p data-bbox="358 757 816 889">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p data-bbox="358 906 816 995">Do any of the records covered by this item exist as structured electronic data? Yes</p> <p data-bbox="358 1012 1089 1076">GRS or Superseded Authority Citation N1-467-97-001, Item 18</p> <p data-bbox="358 1110 662 1142">Disposition Instruction</p> <p data-bbox="358 1159 1485 1234">Retention Period Destroy 5 year(s) after expiration of approval or when no longer needed for reference, whichever is later.</p> <p data-bbox="358 1268 662 1300">Additional Information</p> <p data-bbox="358 1325 943 1357">GAO Approval Not Required</p> |

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

| Date | Action | By | Title | Organization |
|------------|------------------------|-------------------|---|---|
| 04/28/2015 | Return to Submitter | Faustine Robinson | Records Officer | Pipeline and Hazardous Materials Safety Administration - Pipeline and Hazardous Materials Safety Administration |
| 04/29/2015 | Certify | Faustine Robinson | Records Officer | Pipeline and Hazardous Materials Safety Administration - Pipeline and Hazardous Materials Safety Administration |
| 12/21/2016 | Submit for Concurrence | Jim Cassedy | Appraiser | National Archives and Records Administration - Records Management Services |
| 12/23/2016 | Concur | Margaret Hawkins | Director of Records Management Services | National Records Management Program - ACNR Records Management Services |
| 12/23/2016 | Concur | Margaret Hawkins | Director of Records Management Services | National Records Management Program - ACNR Records Management Services |
| 01/06/2017 | Approve | David Ferriero | Archivist of the United States | Office of the Archivist - Office of the Archivist |