

## Request for Records Disposition Authority

Records Schedule Number      DAA-0571-2015-0013

Schedule Status                      Approved

  

Agency or Establishment          Pipeline and Hazardous Materials Safety Administration

Record Group / Scheduling Group   Records of the Pipeline and Hazardous Materials Safety Administration

Records Schedule applies to      Major Subdivision

Major Subdivision                  Pipeline and Hazardous Materials Safety Administration

Minor Subdivision                  Office of Pipeline Safety

Schedule Subject                      INSPECTOR TRAINING AND QUALIFICATION FILES PHP-70

Internal agency concurrences will be provided      No

  

Background Information              Implements pipeline safety training and qualification policies and programs for Federal, State, and tribal governments, and industry personnel

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

### GAO Approval

## Outline of Records Schedule Items for DAA-0571-2015-0013

Sequence Number	
1	Training Course and State-Hosted Seminar Records Disposition Authority Number: DAA-0571-2015-0013-0001

## Records Schedule Items

Sequence Number	
1	<p data-bbox="376 427 1087 457"><b>Training Course and State-Hosted Seminar Records</b></p> <p data-bbox="376 478 1153 508">Disposition Authority Number      <b>DAA-0571-2015-0013-0001</b></p> <p data-bbox="376 544 926 574">Final Disposition                      <b>Temporary</b></p> <p data-bbox="376 597 860 627">Item Status                              <b>Active</b></p> <p data-bbox="376 651 832 680">Is this item media neutral?          <b>Yes</b></p> <p data-bbox="376 704 832 819">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      <b>Yes</b></p> <p data-bbox="376 842 832 923">Do any of the records covered by this item exist as structured electronic data?                      <b>Yes</b></p> <p data-bbox="376 963 678 993"><b>Disposition Instruction</b></p> <p data-bbox="376 1017 1262 1046">Cutoff Instruction                      <b>Cut off files at end of calendar year.</b></p> <p data-bbox="376 1070 1450 1142">Retention Period                      <b>Destroy 10 year(s) after cut off or when no longer needed for reference, whichever is later.</b></p> <p data-bbox="376 1178 678 1208"><b>Additional Information</b></p> <p data-bbox="376 1232 959 1261">GAO Approval                            <b>Not Required</b></p>

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
04/29/2015	Certify	Faustine Robinson	Records Officer	Pipeline and Hazardous Materials Safety Administration - Pipeline and Hazardous Materials Safety Administration
09/25/2019	Submit for Concurrence	David Weber	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
09/30/2019	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
10/01/2019	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
10/02/2019	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist