

WITHDRAWN RETURNED WITHOUT ACTION

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-0571-2015-0020

Request for Records Disposition Authority

Records Schedule Number DAA-0571-2015-0020
Schedule Status Returned Without Action

Agency or Establishment Pipeline and Hazardous Materials Safety Administration
Record Group / Scheduling Group Records of the Pipeline and Hazardous Materials Safety Administration
Records Schedule applies to Major Subdivision
Major Subdivision Pipeline and Hazardous Materials Safety Administration (PHMSA)
Minor Subdivision Office of Hazardous Materials Safety
Schedule Subject OUTREACH, TRAINING AND GRANTS - PHH-50
Internal agency concurrences will be provided No

Background Information The Outreach, Training, and Grants Division (PHH-50), is responsible for enhancing regulatory compliance, enforcement uniformity, and emergency preparedness through development and dissemination of training, technical assistance, informational initiatives, and grants, as well as collecting registration fees from shippers and transporters of hazardous materials.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	1

GAO Approval

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Outline of Records Schedule Items for DAA-0571-2015-0020

Sequence Number	
1	Grant files Disposition Authority Number: DAA-0571-2015-0020-0001

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Records Schedule: DAA-0571-2015-0020

Records Schedule Items

Sequence Number	
1	<p>Grant files</p> <p>Disposition Authority Number DAA-0571-2015-0020-0001</p> <p>Applications, correspondence, grants (original)</p> <p>Final Disposition Permanent</p> <p>Item Status Withdrawn</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Cut off closed files annually.</p> <p>Transfer to Inactive Storage Transfer to Federal Records Center (FRC) 5 years after cut.</p> <p>Transfer to the National Archives for Accessioning Transfer to the National Archives 15 year(s) after cut off.</p> <p>Additional Information</p> <p>What will be the date span of the initial transfer of records to the National Archives? Unknown Unknown</p> <p>How frequently will your agency transfer these records to the National Archives? Every 15 Years</p>

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
04/29/2015	Certify	Faustine Robinson	Records Officer	Pipeline and Hazardous Materials Safety Administration - Pipeline and Hazardous Materials Safety Administration
09/15/2017	Return Without Action	Jim Cassedy	Appraiser	National Archives and Records Administration - Records Management Services

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