

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		JOB NUMBER <i>NI-571-12-1</i>	
TO: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>10/31/11</i>	
1. FROM (Agency or establishment) U.S. Department of Transportation		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION Pipeline & Hazardous Materials Safety Administration (PHMSA)			
3. MINOR SUBDIVISION Standards and Rulemaking Division			
4. NAME OF PERSON WITH WHOM TO CONFER Alice Dodd / Glenn Foster	5. TELEPHONE NUMBER (202) 366-8553	DATE <i>1 Aug 14</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>3</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>18 Oct 2011</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> FAUSTINE ROBINSON - (202) 366-4744		TITLE Records Officer
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	This schedule covers and provides disposition for PHMSA electronic records in Regulation.gov, in the Federal Docket Management System (FDMS), maintained by the Standards and Rulemaking Division in Pipeline and Hazardous Material Safety Administration (PHMSA), Headquarters in Washington, D.C. The electronic files include the Rulemaking/Non-Rulemaking Dockets and Regulations files.  <b>See attached.</b>		

The Standards and Rulemaking Division is charged with the responsibility of developing regulations governing the safe and secure transportation of hazardous materials in commerce and provides assistance to shippers, carriers, and others in understanding and complying with regulatory requirements.

**Hazardous Materials Rulemaking Dockets**

1. Hazardous Materials Rulemaking (HMR) Dockets, also called Public Hazmat Dockets, are actions promulgating and revising the Hazardous Materials Regulations (HMR; 49 CFR Parts 171-180) and are arranged by HMR docket number, and thereafter, by activity, (e.g., notices, final rules, Congressional responses). This series contains the following: copies of Notice of Proposed Rulemakings (NPRMs) and final rules published in the Federal Register; all comments received in response to the NPRMs; petitions for reconsideration of final rules; regulatory evaluation/analysis of costs and benefits of proposed rules; and agency responses to Congressional inquiries and public comments

**Disposition: PERMANENT.** Cut off at end of calendar year in which final action is taken. Transfer to NARA three years after cut off in Federal Docket Management System electronic format.

2. HMR Background Working Papers. This series contains official transmittal/briefing memoranda and concurrence signoffs.

Disposition: Temporary. Cut off at end of calendar year in which final action is taken. Destroy/delete three years after cut off.

3. Petitions for Rulemaking. Arranged in chronological order by assigned number. Need Docket log to access by subject. Petitions are either granted or denied.

**Disposition: Permanent.** Petitions are now part of the Federal Docket Management System. Cut off at end of calendar year in which final action is taken. Transfer to NARA three years after cut off in Federal Docket Management System electronic format.

#### 4. Hazardous Materials Regulations Interpretations

This series contains the original request seeking clarification on the HMR and PHMSA's outgoing interpretative response and internal concurrences.

**Disposition: PERMANENT**

Cut off at end of calendar year. Transfer to NARA three years after cut off in Federal Docket Management System electronic format.