

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>71-015-04-1</i>	
To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED <i>7-5-2004</i>	
1. FROM (Agency or establishment) Department of Veterans Affairs (VA)		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION Veterans Health Administration (VHA)			
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Sherwin Lynch (lynsher@mail.va.gov)	5. TELEPHONE 202-273-8312	DATE <i>9/10/2004</i>	ARCHIVIST OF THE UNITED STATES WITHDRAWN
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <i>8</i> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>2-5-04</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Lina D. [Signature]</i>		TITLE Director, Records Management Service
7. Item No.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION WITHDRAWN	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)

VA and DOD Presidential Task Force Records

The Department of Veterans Affairs (VA) and the Department of Defense (DOD) Presidential Task Force Records consist of records related to the establishment, operation, organization, membership, policy, agenda of meetings, minutes, site visit reports, briefings, correspondence, transcripts, case studies, workgroup documents, paper copies of email and other electronic records, findings, recommendations, interim and final reports, and related records.

Access Restriction: Pursuant to FOIA Exemption 6, names, home addresses, telephone numbers, and email addresses of individuals are to be withheld. Also, pursuant to FOIA Exemptions 3 and 6, and Title 38 U.S.C. 5701, names and home addresses of veterans and/or their dependents are to be withheld.

1. Paper records. Records related to the establishment, operation,

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

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	<p>organization, membership, policy, agenda of meetings, minutes, site visit reports, briefings, correspondence, transcripts, case studies, workgroup documents, paper copies of email and other electronic records, findings, recommendations, interim and final reports, and related records (10 standard record storage boxes).</p> <p>Disposition: Permanent. Transfer to the National Archives (NA) within 60 days after approval of the SF 115.</p> <p>2. Compact Disk. Records includes certain site visits, briefings, presentations, workload forecasting, benefits and claims processing papers, and overviews.</p> <p>Disposition: Temporary. Destroy/delete after no longer needed for reference purpose.</p> <p>3. Electronic Mail and Word Processing Applications Records: Temporary. Electronic version of records created by electronic mail and/or word processing applications for the series contained in item 1 of this schedule.</p> <p>3a. Electronic mail copies that have no further administrative value after the recordkeeping copy was made. This includes copies maintained by individuals in personal files, personal electronic mail directories, or other personal directories on hard disk or network drives, and copies on shared network drives that are used only to produce the recordkeeping copy.</p> <p>Disposition: Temporary. Destroy/delete after no longer needed for reference purpose.</p> <p>3b. Word Processing Applications. Temporary. Copies used for dissemination, revision or updating that are maintained in addition to the recordkeeping copy.</p> <p>Disposition: Temporary. Destroy/delete after no longer needed for reference purpose.</p>		

WITHDRAWN