

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>71-015-04-2</i>	
To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED <i>5/21/2004</i>	
1. FROM (Agency or establishment) Department of Veterans Affairs (VA)		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION Veterans Health Administration (VHA)			
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Sherwin Lynch (lynsher@mail.va.gov)	5. TELEPHONE 202-273-8312	DATE <i>4/26/05</i>	ARCHIVIST OF THE UNITED STATES WITHDRAWN
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>4/23/04</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Martin L. Hill</i>	TITLE <i>fn</i> Director, Records Management Service	
7. Item No.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)

Department of Veterans Affairs Capital Asset
Realignment for Enhanced Services Commission
Records

The Cares Commission records include records produced by the CARES Commission and records created as part of the CARES Planning Process and retained by VA field facilities and the National CARES Program Office (NCPO).

The records covered the period between January 2002 and February 29, 2004. No additional records will be created or acquired after February 29, 2004.

There are no Freedom of Information Act access restrictions

*Agency
Call home*

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1.	<p>that preclude disclosure of the CARE Commission permanent records. Also, there are no other statutory requirements that would prevent disclosure of these records. The records may be released to the public without further consultation with VA.</p> <p>The Cares Commission records consist of records relating to the establishment, organization, and membership of the Commission, minutes of meetings, site visit reports, public comments, hearing testimonies, inquiries, work papers, correspondence and related replies, budget documents, internal policy, market plans, draft and final reports.</p> <p>1a. CARES Commission records</p> <p>Disposition: Transfer to the National Archives within 120 days after approval of the SF 115</p> <p>1b. National CARES Program Office</p> <p>Disposition: Destroy when no longer needed.</p> <p>1c. Field facilities:</p> <p>Disposition: Destroy when no longer needed</p> <p>1d. Electronic copies. Electronic versions of records created by electronic mail and or word processing applications for the series contained in this schedule.</p> <p>1d(1) Copies that have no further administrative value after the recordkeeping copy is made. Includes copies maintained by individuals in personal files, personal email directories, or other personal directories on hard disk or network drives and copies on shared network drives that are used only to produce the recordkeeping copy.</p> <p>Disposition: Destroy or delete after the recordkeeping copy has been produced.</p>		

WITHDRAWN

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1d(2)	<p>Copies used for dissemination, revision, or updating that are maintained in addition to the recordkeeping copy.</p> <p>Disposition: Destroy or delete when the above action has been completed</p> <p style="text-align: center; font-size: 2em; opacity: 0.5;">WITHDRAWN</p>		