

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NI-15-86-7

TO: GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED

6/11/86

1. FROM (Agency or establishment)

Veterans Administration

NOTIFICATION TO AGENCY

2. MAJOR SUBDIVISION

Department of Veterans Benefits

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

3. MINOR SUBDIVISION

Central Office

4. NAME OF PERSON WITH WHOM TO CONFER

Mrs. Marjorie M. Leandri

5. TELEPHONE EXT.

389-3632

DATE

11/12/86

ARCHIVIST OF THE UNITED STATES

*Frank R. Burke*

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

has been requested.

A. GAO concurrence:  is attached or  is unnecessary.

B. DATE

4/4/86

C. SIGNATURE OF AGENCY REPRESENTATIVE

*David N. Stone*  
DAVID N. STONE

D. TITLE

Director, Paperwork Management and Regulations Service

7. ITEM NO.

8. DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARS USE ONLY)

Specially Adapted Housing Grant Record Card, VA Form 26-1836 (arranged numerically by PH or AH No.)

Disposition: Maintain in VACO Loan Guaranty Service. Place card in inactive file 1 year after date of final accounting. Cutoff inactive file every 5 years and retire to FARC. Destroy 50 years from date of retirement to FARC, and after clearance by VA.

[\* The agency merely refers to the standard NC procedure of sending out a form card to notify the agency, and nothing more.]  
NSM 8-11-86

4 NNM 11/14/86, emb.