

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NI-15-90-2

DATE RECEIVED

11/30/89

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)

Department of Veterans Affairs (VA)

2. MAJOR SUBDIVISION

Veterans Benefits Administration (VBA)

3. MINOR SUBDIVISION

VBA Field Facilities

4. NAME OF PERSON WITH WHOM TO CONFER

MARJORIE M. LEANDRI

5. TELEPHONE EXT.

233-5450

DATE

6/18/90

ARCHIVIST OF THE UNITED STATES



NOTIFICATION TO AGENCY
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D. TITLE
6/4/90	 B. MICHAEL BERGER	Director, Records Management Service

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1	Loans sold to investors without recourse and folders retained by VA. <u>DISPOSITION:</u> Cut-off and retire all inactive loan folders annually to the FRC in accordance with M23-1, part I, chapter 15. Destroy 31 years after cut-off.	NCI 15-85-5 item 3a RCS VB-1 part I, item 12-110.320	
2	Title evidence retained by VA on loans sold without recourse and folders shipped to purchasers. <u>DISPOSITION:</u> Maintain title evidence in safekeeping. Destroy 30 years after sale to purchaser.		

*Copies sent to Agency
NCF 6/26/90*