

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO. NI-15-90-6

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED 9-11-90

1. FROM (Agency or establishment)
Department of Veterans Affairs (VA)

NOTIFICATION TO AGENCY

2. MAJOR SUBDIVISION
Veterans Benefits Administration (VBA)

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

3. MINOR SUBDIVISION
Field Stations

4. NAME OF PERSON WITH WHOM TO CONFER
Marjorie M. Leandri

5. TELEPHONE EXT. 233-5450

DATE 12/6/91 ARCHIVIST OF THE UNITED STATES
James W. Moore

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE <u>9/4/90</u>	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>B. Michael Berger</i> B. Michael Berger	D. TITLE Director, Records Management Service
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
	<p>Houston Regional Office Only:</p> <p>Veterans Job Training Act--Payment Folders containing VA Forms 22-8930, Notice of Intent to Employ a Veteran; 22-8929, Certification of Training; printouts of JOBS screens in Target; and related correspondence.</p> <p>Disposition: Temporary. Destroy 6 years after the last veteran ceases to participate in the program or after disposition of any appeals, legal actions or any other pending matter whichever one is later.</p> <p>NOTE: Inactive folders will be retired to the Fort Worth Federal Records Center.</p> <p>DISPOSITION: TEMPORARY. Cut off when inactive and retire to the Fort Worth Federal Records Center. Destroy in July 1997.</p> <p>If VA has a legal interest in any folders beyond July 1997, those records will be withdrawn from the records center and returned to VA's Houston Office. VA will destroy such folders when no longer needed for legal purposes.</p>		

ok by Joe Peterson 12/4/91

Copies sent to agency, NW, NCR 12/4/91