

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
Department of Veterans Affairs

2. MAJOR SUBDIVISION
Veterans Benefits Administration

3. MINOR SUBDIVISION
Compensation and Pension Service

4. NAME OF PERSON WITH WHOM TO CONFER
Mrs. Marjorie Leandri

5. TELEPHONE
233-5450

LEAVE BLANK (NARA use only)

JOB NUMBER
N1-15-93-2

DATE RECEIVED
12-7-92

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE
12-18-95

ARCHIVIST OF THE UNITED STATES
John W. Paul

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required; is attached; or has been requested.

DATE 12/1/92	SIGNATURE OF AGENCY REPRESENTATIVE <i>B. Michael Berger</i> B. Michael Berger	TITLE Director, Records Management Service
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p><u>Microfi che File Copies</u> of letters generated by Hines BDC during the running of certain special projects, to be selected by the Compensation and Pension Service.</p> <p>Maintain in chronological order. Destroy by mutilation or schredding 25 years from the date of the letter.</p>		

JAN - 3 1996 *MHV* RECORD COPY
copy to: Agency, NSR, NNT, NVE, NCF