

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-15-93-3	DATE RECEIVED 7-26-93
1. FROM (Agency or establishment) Department of Veterans Affairs		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Veterans Benefits Administration		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Administrative Support Staff			
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Marjorie M. Leandri	(202) 233-5450		

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 7/7/93	SIGNATURE OF AGENCY REPRESENTATIVE <i>Marjorie M. Leandri</i> B. MICHAEL BERGER	TITLE Director, Records Management Service
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>Loan Guaranty Folders--Claims Paid.</p> <p>Folders and allied security instruments kept in safekeeping files on guaranteed insured loans in which claims are paid or settled, EXCLUDING SECTION 505a of the Serviceman's Readjustment Act of 1944, as amended; cases established as acquired loan accounts after claim payment, and folders continuing as property management dockets under "Common Numbering" system after July 1955.</p> <p>Folder documenting establishment of loan guaranty or insurance; default servicing history; copies of holder's claim and account and analysis; certification of veteran's indebtedness to Finance activity; waiver or compromise decision; and related documents, except those involving partial claim payments on mobile home loans following liquidation and loans remaining in effect with continuation of liability (resale cases) under 38 U.S.C. 1820.</p> <p>Retire folders annually when claims are paid and there has been no activity in the Property Management System or the Liquidation Claims System in two years and there are no pending appeals, legal actions, or any other pending matter.</p> <p>DISPOSITION: Destroy folders 32 years after retirement, (or 32 years after records were authorized to be retired), to the Federal Records Center.</p> <p>[Note: This will accommodate the retirement of records which were not previously scheduled.]</p>		WITHDRAWN

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	<p>Folders retired to Federal record centers in 1980, 1989, and annually beginning in 1993 (except those involving partial claim payments on mobile home loans following liquidation and loans remaining in effect with continuation of liability (resale cases) under 38 U.S.C. 1820).</p> <p><u>DISPOSITION:</u> Retire those folders annually when claims are paid and there has been no activity in the Property Management System or the Liquidation Claims System for two years and there are no pending appeals, legal actions, or any other pending matter. Destroy 32 years after retirement.</p>		

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