

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		<b>LEAVE BLANK (NARA use only)</b>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER 11-15-95-5	DATE RECEIVED 5-11-95
1. FROM (Agency or establishment) Department of Veterans Affairs		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION Veterans Benefits Administration			
3. MINOR SUBDIVISION Field Stations		DATE FOR ARCHIVIST OF THE UNITED STATES 6/27/95 James Moore	
4. NAME OF PERSON WITH WHOM TO CONFER Sandy McIntyre	5. TELEPHONE 535-8278		

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE 5/2/95	SIGNATURE OF AGENCY REPRESENTATIVE <i>Donald L. Neilson</i> Donald L. Neilson	TITLE Department of Veterans Affairs Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>Loan Guaranty Folders--Claims Paid. Folders and allied security instruments kept in safekeeping files on guaranteed insured loans in which claims are paid or settled, EXCLUDING section 505a of the Serviceman's Readjustment Act of 1944, as amended, cases established as acquired loan accounts after claim payment, and folders continuing as property management dockets under "Common Numbering" system after July 1955.</p> <p>Retire the folders annually when claims are paid and there has been no activity in the Property Management System or the Liquidation Claims System for three years and there are no pending appeals, legal actions, or any other pending matter. Destroy 7 years after retirement (except those folders retired in 1980 and 1989).</p> <p>RECORD COPY</p> <p><i>Copies sent to agency NCF NWT 6/27/95</i></p>		