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| REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse) | | LEAVE BLANK (NARA use only) | |
| TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408 | | JOB NUMBER N1-15-96-1 | |
| 1. FROM (Agency or establishment) Department of Veterans Affairs (VA) | | DATE RECEIVED 11-21-95 | |
| 2. MAJOR SUBDIVISION Veterans Health Administration (VHA) | | NOTIFICATION TO AGENCY | |
| 3. MINOR SUBDIVISION VA Central Office and Field Facilities | | In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. | |
| 4. NAME OF PERSON WITH WHOM TO CONFER Sandra S. McIntyre | 5. TELEPHONE 202-565-8278 | DATE 11-4-96 | ARCHIVIST OF THE UNITED STATES John W. Carl |

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

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| DATE OCT. 27. 1995 | SIGNATURE OF AGENCY REPRESENTATIVE Donald L. Neilson | TITLE Director, Information Management Service |
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| 7. ITEM NO. | 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN (NARA USE ONLY) |
|-------------|---|-----------------------------------|----------------------------------|
| 1. | The Veterans Health Administration (VHA) of the Department of Veterans Affairs (VA) maintains the largest health care delivery system in the Nation. VHA employs physicians, dentists, podiatrists, optometrists, registered nurses, physician assistants, and other health care professionals to provide patient care to veterans and their beneficiaries. | | |
| 1a. | The History File for Special Salary Rates The file consists of the original authorizations to establish, adjust or cancel special salary rates, evaluation worksheets and supporting documentation, salary survey data, justification for setting rates, and other background and supporting documents. The file is maintained at VA field locations Disposition: Destroy evaluation worksheets, salary survey data, justification for setting rates, and other background and supporting documents after completion of the second succeeding salary survey. Destroy original authorization after 15 years and after the purpose for which it was created has been met. | | |

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION

JOB NUMBER

PAGE

OF

7.
ITEM
NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

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1b. The file consists of copies of the authorizations to establish, adjust or cancel special salary rates, copies of evaluation worksheets and supporting documentation, copies of salary survey data, copies of background and supporting documents. The file is maintained at VA Central Office.

Disposition: Destroy after 3 years.