

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	N1-15-97-1
1. FROM (Agency or establishment) Department of Veterans Affairs (VA)		DATE RECEIVED	10-18-96
2. MAJOR SUBDIVISION Veterans Health Administration (VHA)		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION VA Central Office and Field Facilities		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
4. NAME OF PERSON WITH WHOM TO CONFER Sherwin Lynch	5. TELEPHONE (202) 273-8312	DATE	ARCHIVIST OF THE UNITED STATES
		4-21-97	<i>John W. Carl</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 10/15/97	SIGNATURE OF AGENCY REPRESENTATIVE <i>Donald L. Neilson</i>	TITLE Director, Information Management Service
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	Electroencephalograph (EEG) Records A typical EEG detects electrical impulses of the brain and records them on long sheets of graph paper (tracing). A single EEG procedure consists of at least 120 sheets of graph paper. VA Form 10-2614s, Electroencephalographic Request and Report (interpretation), is used to record the results of a tracing.	NCI-15-84-15 RCS 10-1, Item No. 127-1	
1a	Electroencephalograph Tracing <u>Disposition:</u> Destroy after 7 years.		
1b	Electroencephalographic Request and Report (interpretation) <u>Disposition:</u> Destroy after 7 years. Paper and microform copies only. Note: Regardless of the record medium, the records are destroyed after 7 years. This request and accompanying appraisal pertain to records maintained in EEG Offices.		
	APR 30 1997 <i>NR</i> copy to: <i>Agency, NR NWDD</i>		