

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
 WASHINGTON, DC 20408

1. FROM (Agency or establishment)
 Department of Veterans Affairs (VA)

2. MAJOR SUBDIVISION
 Veterans Health Administration (VHA)

3. MINOR SUBDIVISION
 VA Medical Centers

4. NAME OF PERSON WITH WHOM TO CONFER
 Sherwin Lynch

5. TELEPHONE
 (202)
 273-8312

LEAVE BLANK (NARA use only)

JOB NUMBER
NI-15-98-1

DATE RECEIVED
10-21-97

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE
11/6/97

ARCHIVIST OF THE UNITED STATES
[Signature]

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE
10/10/97

SIGNATURE OF AGENCY REPRESENTATIVE
Donald L. Neilson

TITLE
Director, Information Management Service

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p>Electroencephalographic Request and Report (interpretation)</p> <p>This records series is used to document the findings and results of an EEG tracing. A typical EEG detects electrical impulses of the brain and records them on long sheets of graph paper (tracing). A single EEG procedure consists of at least 120 sheets of graph paper. From these EEG tracings a report is made on VA Form 10-2614s, EEG Request and Report (interpretation).</p> <p><u>Disposition:</u> Destroy after 30 years.</p> <p>Paper and microfilm copies only Note: Regardless of the record medium, the records are destroyed after 30 years. This request and accompanying appraisal pertain to records maintained in EEG Offices.</p>	N1-15-97-1, item 1b	