

REQUEST FOR RECORDS DISPOSITION AUTHORITY*(See Instructions on reverse)*TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)

Department of Veterans Affairs

2. MAJOR SUBDIVISION

National Cemetery Administration

3. MINOR SUBDIVISION

Central Office

4. NAME OF PERSON WITH WHOM TO CONFER

Sonja McCombs

5. TELEPHONE

(202) 273-5183

LEAVE BLANK (NARA use only)

JOB NUMBER

N1-15-99-4

DATE RECEIVED

9/17/1999

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE

1-20-00

ARCHIVIST OF THE UNITED STATES

*John W. Paul***6. AGENCY CERTIFICATION**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☒ XX

is not required;

☐

is attached; or

☐

has been requested.

DATE

SEP 10 1999

SIGNATURE OF AGENCY REPRESENTATIVE

Donald L. Neilson

TITLE

Department of Veterans Affairs
Records Officer (045A4)7.
ITEM
NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

9. GRS OR
SUPERSEDED
JOB CITATION10. ACTION
TAKEN (NARA
USE ONLY)

Computer tapes of information contained in the Burial Operations Support System (BOSS) and the Automated Monument System-Redesign (AMAS-R). Information consists of U.S. veterans burial records.

Disposition. Permanent. Transfer to National Archives (NA) in the first quarter of the following year in which produced. The tape for CY 1998 will be the first tape to be transferred to NA under this disposition authority and will be transferred upon approval of this SF 115. Thereafter, tapes for CY 1999 will be transferred to NA on 3/31/00; tapes for CY 2000 on 3/31/01, etc.

See records appraisal attached.

SEE ATTACHED PAGE

cc Agency, NWME
1-27-2000

**Department of Veterans Affairs, National Cemetery Administration's
U. S. Burial Records.**

Burial Operations Support System (BOSS) and the Automated Monument System (AMAS) and AMAS-R-Redesign, electronic systems.

1. Burial Operations Support System (BOSS) 1994 – on going. Automated Monument System (AMAS 1986-1995) and Automated Monument System Redesign (AMAS-R 1996-on-going)

BOSS contains electronic record of interment files on deceased veterans and dependents that are buried in national cemeteries. AMAS contain application for headstones or markers for deceased veterans who are discharged under conditions other than dishonorable. AMAS data consist of information on requests for, processing and shipment of headstones and markers for veterans' gravesites and memorials. AMAS-R is incorporated into BOSS as a sub-set. —

A. Permanent. Transfer annual tapes in a format acceptable to NARA, in the first quarter of the following year in which produced. The BOSS, AMAS and AMAS-R tapes for 1994-1998 will be the first tapes to be transferred to NARA at the approval of this schedule. Thereafter, BOSS and AMAS-R tapes for CY 1999 will be transferred to NARA on 3/31/00; tapes for CY 2000 on 3/31/01, etc.

B. System Documentation. BOSS, AMAS and AMAS-R system documentation that facilitates the use, interpretation and preservation of the data including file specifications, codebooks, records layouts, output specifications and final reports (regardless of medium).

Permanent. Transfer copy of the documentation with the related BOSS, AMAS and AMAS-R files.