

**REQUEST OR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED AUG 28 1975	JOB NO NC- 15-76-4
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
Date 10-31-75	Archivist of the United States <i>James B. [Signature]</i>

2 items
TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
VETERANS ADMINISTRATION
2. MAJOR SUBDIVISION
DEPARTMENT OF MEDICINE AND SURGERY
3. MINOR SUBDIVISION
VA FIELD FACILITIES
4. NAME OF PERSON WITH WHOM TO CONFER
H.D. THOMBS, Chief, Records Management
5. TEL. EXT.
148-3662
6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

8/21/75 (Date) *John J. Williams* (Signature of Agency Representative) Assistant Administrator for Planning and Evaluation (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p><u>AUTOPSY PROTOCOL FILE</u></p> <p>This records series consists of records, in chronological order, of autopsy examinations to ascertain the cause of death; to identify unsuspected conditions; to assess the effects of therapeutic measures; date, time of death, and who performed the autopsy; and, to complete the patient's medical record.</p> <p>This information serves as a ready reference for the Professional Medical Staff in the Preparation of the patient's final summary, a reference to autopsy tissue examinations, to prepare reports for the Armed Forces Institute of Pathology and College of American Pathology, and for review by the Joint Commission on Hospital Accreditation to determine whether autopsies are being conducted and they are performed in accordance with proper procedures.</p> <p><i>Destroy when Dispose of after twenty-five years old.</i></p>		
2.	<p><u>TISSUE EXAMINATION FILE</u></p> <p>This records series consists of tissue examinations of surgical and autopsy cases. The Purpose of the examinations is to confirm or establish a diagnosis or cause of death. The written tissue examination is a report of discoveries from the pathological slides made on patients. The written report becomes part of the patient's perpetual medical record.</p> <p><i>Destroy when Dispose of after twenty-five years old.</i></p>		

Copy to Agency 11-7-75 AD