REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

3 items — 15

TO: **GENERAL SERVICES ADMINISTRATION, NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

LEAVE BLANK	
DATE RECEIVED	JOB NO
FEB 11 1976	NC1 - 15-76-18

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

4-15-76 — Date — James B. Rhoads, *Archivist of the United States*

1. FROM (AGENCY OR ESTABLISHMENT)
Veterans Administration

2. MAJOR SUBDIVISION
Central Office and Field

3. MINOR SUBDIVISION
Fiscal Divisions - Field Stations

4. NAME OF PERSON WITH WHOM TO CONFER: William Stewart IDS — 5. TEL. EXT.: 148-3662

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of —— page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

2/5/76 (Date) — Blake E. Turner (Signature of Agency Representative) — Assistant Administrator for Planning and Evaluation (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	FISCAL RECORDS		
1.	VA Form 22-1999V, Certification of Delivery of Advance Payment and Enrollment Destroy ~~6 months~~ 3 years after processing has been completed (per GAO letter dated 5/5/76		
2.	VA Form 4-5216, Transmittal Schedule of Centralized Accounts Receivable Collections (CARS)		W. F. Harrison (070) (AA/PAE) 5/17/76. (PL)
	a. Receipted copies filed at the Data Processing Center and Station's Accounting Activity Destroy after 3 Fiscal Years and after audit by the Fiscal Audit Division, Internal Audit Service		
	b. Station's pending copies Destroy upon return of the receipted copy.		
	Simultaneous separate submission to Records Management and Services Branch, GAO.		
	Prior to disposal of these records, consideration will be given to the moratorium on disposal of ADP records, pending outcome of the Federal anti-trust suit against IBM.		

Copy to Agency 4-19-76 DD

STANDARD FORM 115
Revised November 1970
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4
115-105