

**REQUEST OR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED MAY 27 1976	JOB NO. NC1-15-76-21
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303o the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
Date 6-14-76	Archivist of the United States <i>James B. Rhoads</i>

**TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Veterans Administration
2. MAJOR SUBDIVISION
Department of Veterans Benefits
3. MINOR SUBDIVISION
Field Stations
4. NAME OF PERSON WITH WHOM TO CONFER
William Harrison
5. TEL. EXT. IDS
148-3662
6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

5/20/76
(Date)

Blake E. Turner
BLAKE E. TURNER
(Signature of Agency Representative)

Assistant Administrator for
Planning and Evaluation
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	Geographic Card File. Record by geographic location of all loan guaranty appraisals on property proposed as security for financing under the loan guaranty program. Included are items (some of which are optional) as follows: Property address; estimated value of land and structure; VA established value; characteristics of structure; fee appraiser's name; and similar data used as a comprehensive source of information for staff appraisers determining property values in neighborhoods and as a general guide in interpreting other updated realty value information. Maintain file by calendar year. Retire to FARC after 2 years. Destroy 28 years after closed file retired to FARC.	NN-165-140 (7e.)	
2.	Loan Management folders. Folders on accounts sold to investors under VA Regulation 4600 repayment guarantee provisions and reported paid in full by purchasers.	NN-165-140 (6c.3)	

*Copy to Agency 6-16-76
Copies to All FARC's 6-16-76*

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
2.	<p style="text-align: center;">LOAN GUARANTY</p> <p>Place in closed file by calendar year after receipt of paid-in-full notice. Destroy 5 years after loan is paid in full.</p> <p>Simultaneous separate submission is being made to Administrative Services, GAO.</p> <p>Prior to disposal of these records consideration will be given to the moratorium on disposal of ADP records, pending outcome of the Federal antitrust suit against IBM.</p>	NN-165- 140 (6c.3)	