

**REQUEST OR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED SEP 30 1976	JOB NO. NC 1-15-76-26
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
Date 12-8-76	Archivist of the United States <i>James B. Chodak</i>

2 items
TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Veterans Administration
2. MAJOR SUBDIVISION
Department of Veterans Benefits
3. MINOR SUBDIVISION
Field Stations
4. NAME OF PERSON WITH WHOM TO CONFER
W. Harrison
5. TEL. EXT. IDS
148-3662
6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

SEP 24 1976

Edwin L. Arnold
EDWIN L. ARNOLD

**Assistant Administrator
for Planning and Evaluation**

(Date)

(Signature of Agency Representative)

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<u>INSURANCE</u>		
1.	Correspondence on technical matters relating to Government life insurance programs, background and other material relating to change in policy of investing insurance funds, background and results of actuarial studies, estimates of future policies in force, correspondence and related material pertaining to authorization, payment and distribution of dividends on Government life insurance, special calculations, correspondence and other material pertaining to premium rates for the various classes of Government life insurance, and policy, precedent, and historical material relating to insurance activities. Retain in Veterans Administration 5 years after termination of the insurance program. Offer to National Archives for historical purposes when no longer needed by the VA.		
2.	<u>LOAN GUARANTY SERVICE</u> Paid in full notices (Guaranteed Loans). Canceled loan Guaranty Certificates or letters from lenders reporting loans paid-in-full, in cases matching loan folders stored in Federal Archives and Records Centers. Destroy upon verification of loan number and related information showing payment in full or	NC 15-76-6, item 3	

*Copies Agency 12-10-76
Copies to AHP FRC 12-14-76*

*12/2/76 - Item 1 withdrawn
at request of W. Harrison*

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
3.	<p>cancellation on the Numerical Listing of Terminated Master Records, which is updated quarterly.</p> <p><u>EDUCATION AND REHABILITATION SERVICE</u> Widow's Education Folders documenting educational assistance or special restorative training authorized by Chapter 35, Title 38, U.S.C.</p> <p>Destroy 4 years after exhaustion of entitlement or 4 years after delimiting date of eligibility, whichever is earlier.</p>		