

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK
JOB NO. NC 1-15-77-5
DATE RECEIVED DEC 16 1976
NOTIFICATION TO AGENCY
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10
<i>1-4-77</i> Date <i>James B. Arnold</i> Archivist of the United States

3 items

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Veterans Administration

2. MAJOR SUBDIVISION
Central Office and Field

3. MINOR SUBDIVISION
Fiscal Division - Field Stations

4. NAME OF PERSON WITH WHOM TO CONFER
William F. Harrison

5. TEL EXT
**IDS
148-3662**

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A** Request for immediate disposal.
- B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>12/14/76</i>	D. SIGNATURE OR AGENCY REPRESENTATIVE <i>Edwin L. Arnold</i> EDWIN L. ARNOLD	E. TITLE Assistant Administrator for Planning and Evaluation
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	FISCAL RECORDS		
1.	<p>Centralized Accounting for Local Management (CALM) Paid Voucher Files</p> <p>Destroy 3 months after microfilming and after ascertaining that the microfilm copies are adequate substitutes for the PAID Voucher Files.</p>		
2.	<p>Microfilm Copies of PAID Voucher File</p> <p>a. Retain original microfilm master copy as site audit record. <i>Retire to FRC as RG 217 after 1 fiscal year. (See section B of forward to</i></p> <p>b. Destroy microfilm working copies after purpose has <i>VA manual MP43 Pt. E.</i> been served.</p> <p>Simultaneous separate submission to Records Management and Service Branch, GAO.</p>		

Copy to Agency 1-6-77 (AO)

*above change per GAO recommendation.
7/21/77*