REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

5 items

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

LEAVE BLANK
JOB NO. NC1 15 77 12
DATE RECEIVED 15 MAR 1977
NOTIFICATION TO AGENCY
In accordance with the provisions of 44 U S C 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.
3-30-77 Date — James B. Rhoads, Archivist of the United States

1. FROM (AGENCY OR ESTABLISHMENT)
Veterans Administration

2. MAJOR SUBDIVISION
Central Office and Field

3. MINOR SUBDIVISION
Fiscal Division, Field Station

4. NAME OF PERSON WITH WHOM TO CONFER: William F. Harrison IDS

5. TEL EXT: 148-3662

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
3/1/77	Edwin L. Arnold EDWIN L. ARNOLD	Assistant Administrator for Planning and Evaluation

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	FISCAL RECORDS MICROFICHE FILES - Centralized Accounts Receivable System (CARS) a. CARS Master Microfiche File Destroy 5 years after creation. b. CARS Master Record - (Microfiche copies) Destroy 6 months after creation. c. CARS Locator Listing - (Microfiche copies) Destroy 6 months after creation. d. CARS Compensation and Pension Audit Trail Listing. -- (Microfiche copies) Destroy 2 years after creation. e. CARS Education Audit Trail Listing - (Microfiche copies) Destroy 2 years after creation. Simultaneous separate submission to Records Management and Services Branch, GAO.		

115-107

Sent to agency 3/31/77 JP

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11 4