

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NC1 15 77 18	
DATE RECEIVED 29 APR 1977	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>5-12-77</i> Date	<i>James B. Rhoads</i> Archivist of the United States

5 items

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Veterans Administration

2. MAJOR SUBDIVISION
Department of Data Management

3. MINOR SUBDIVISION
Data Processing Centers

4. NAME OF PERSON WITH WHOM TO CONFER
Mr. W. F. Harrison

5. TEL. EXT
X3662/3632

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A** Request for immediate disposal.
- B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>4/25/77</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Edwin L. Arnold</i> EDWIN L. ARNOLD	E. TITLE Assistant Administrator for Planning & Evaluation
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>VA DATA DICTIONARY SYSTEM COMPUTERIZED AND MAGNETIC TAPE FILES DATA</p> <p>Computerized Files (Disk Packs)</p> <p>Disk packs containing such data as work files, sort records and other extract records.</p> <p><i>Extract</i> After all data contained thereon have been successfully transferred to magnetic tape and after completion of the processing cycle for which prepared.</p>		
2.	<p>Magnetic Tape Files</p>		
2a.	<p>Transaction Tape File containing batched raw data from code sheets.</p> <p><i>Extract</i> Upon successful completion of fourth processing cycle update.</p>		

115-107
Sent to agency - 5/16/77 JR

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
2b.	Transaction Tape File containing valid accepted transactions used for printing accepted transaction listing and Statistical Summary Report. <i>See entry</i> After preparation of required listing and report.		
2c.	Master Record Tape File containing complete detailed information. <i>See entry</i> Upon successful completion of fourth processing cycle update.		
2d.	Master Record Tape File, monthly duplicate transmitted to other DPC's for optional report processing. <i>See entry</i> After next successive master record tape has been received.		