

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NC 1 15 78 1	
DATE RECEIVED 30 NOV 1977	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>12-5-77</i> Date	<i>James B. Rhoads</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Veterans Administration

2. MAJOR SUBDIVISION
Central Office and Field

3. MINOR SUBDIVISION
Fiscal Division - Field Station

4. NAME OF PERSON WITH WHOM TO CONFER
William F. Harrison

5. TEL EXT
389-3662

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 11/21/77	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Edwin B. Arnold</i> EDWIN B. ARNOLD	E. TITLE Assistant Administrator for Planning and Evaluation
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	FISCAL RECORDS (RCS MP-4, Sect. V)		
1.	Centralized Accounting System for Construction Appropriations (CASCA) Paid Voucher Files. Destroy 3 months after microfilming and after ascertaining that the microfilm copies are adequate substitutes for the Paid Voucher Files. *		
2.	Microfilm copies of Paid Voucher files (CASCA) .. <i>Master copy</i> a. Retire to the Federal Records Center as GAO site <i>audit</i> RC 217 records after 1 fiscal year. b. Destroy microfilm working copies after purpose has been served. Simultaneous separate submission to Records Management and Service Branch GAO. * These records will be microfilmed in accordance with the standards for microfilming nonpermanent records set forth in FPMR 101-11.507. <i>J.W. per telecon with W.F.H., 11/30/77.</i>		