

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Rec'd NCR 82410 AH

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Veterans Administration

2. MAJOR SUBDIVISION

Office of Data Management & Telecommunications

3. MINOR SUBDIVISION

Data Processing Center

4. NAME OF PERSON WITH WHOM TO CONFER

Maureen Di Nunzio

5. TEL EXT

389-3632

LEAVE BLANK	
JOB NO	NC 15 78 10
DATE RECEIVED	SEP 12 1978
NOTIFICATION TO AGENCY	
<p>In accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10</p>	
<p><i>10-10-78</i> Date</p>	<p><i>James P. O'Neill</i> Archivist of the United States</p>

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>9-5-78</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>A. H. Corley, Jr.</i>	E. TITLE Director, Management Services
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	System Title: <u>CONSTRUCTION MANAGEMENT INFORMATION SYSTEM (CMIS)</u>		
1.	CMIS Master Tape (Identified as CMS.MSTR and CMS.GEN.MST. IN.FILE). Destroy tape's data after 10 days.		
2.	CMIS Transaction (Inforex) Tape (Identified as CMSTRANS) Destroy tape's data after 5 days.		
3.	CMIS Transaction (Backup) Tape (Identified as CMSTRANS). Destroy tape's data after 30 days.		
4.	Master Update - Input to CHIS (Identified as HMS.MSTR). Destroy tape's data after 120 days.		

NNR, NNM Agency 10-12-78 MGA

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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
5.	CMIS Master - Multiple Files & Security Backup (Identified as CMS.COPY.MSTR). Destroy tape's data after 365 days.		
6.	Report Formatted Tape generated in run CMS195 (Identified as F053100.CMS.PRTFLE). Destroy tape's data after 5 days.		
7.	Report Formatted Tape generated in run CMS150 (Identified as F05E3100.CMS.PRTFLE). Destroy tape's data after 15 days.		
8.	Report Formatted Tape (Identified as F05E3100.CMS. PRTDMP). Destroy tape's data after 3 days.		
9.	Report Formatted Tape (Identified as F05E3100.CMS.PRT). Destroy tape's data after 5 days.		
10.	Report Formatted Tape (Identified as CMS.PRTRPT). Destroy tape's data after 5 days.		
11.	Report Formatted Tape (Identified as CMS.M421). Destroy tape's data after 5 days.		
12.	Report Formatted Tape (Identified as CMS.M427). Destroy tape's data after 5 days.		
13.	Report Formatted Tape (Identified as CMS.M428). Destroy tape's data after 5 days.		
14.	Report Formatted Tape (Identified as CMS.M429). Destroy tape's data after 5 days.		

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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
15.	Report Formatted Tape (Identified as CMS.M430). Destroy tape's data after 5 days.		
16.	Report Formatted Tape (Identified as CMS.M431). Destroy tape's data after 5 days.		
17.	Report Formatted Tape (Identified as CMS.M432). Destroy tape's data after 5 days.		
18.	Report Formatted Tape (Identified as CMS.RPT205). Destroy tape's data after 5 days.		
19.	Copy of CMS.MSTR for user DYL260 programmers (Identified as CMS.DYL2). Destroy tape's data upon successful completion of weekly update.		
20.	Processing File from MISCS System (Identified as FPC.MIC.CPM) Destroy tape's data after 15 days.		