

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

*Mr. 12/18/78*

LEAVE BLANK

JOB NO  
**NC1 15 79 4**

DATE RECEIVED

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

*1-8-79* *James B. Rhoads*  
Date Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
Veterans Administration

2. MAJOR SUBDIVISION  
Office of Data Management and Telecommunications

3. MINOR SUBDIVISION  
Data Processing Center

4. NAME OF PERSON WITH WHOM TO CONFER  
M. DiNunzio

5. TEL. EXT  
389-3662

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>1-14-78</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>A. H. Corley, Jr.</i> A. H. CORLEY, JR.	E. TITLE Director, Management Services
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	SYSTEM TITLE: RESOURCES		
1.	Updated Manhour Requirement Master Tape (Identified as RES.MSTFLE).  Destroy tape data after 30 days.		
2.	Updated Available Manhour Master Tape (Identified as RES.AVAIL.MSTFLE).  Destroy tape data after 30 days.		
3.	Updated Service Title Master Tape (Identified as RES.TITLE.MAST).  Destroy tape data after 30 days.		

## Request for Records Disposition Authority – Continuation

JOB NO.

PAGE OF

2 of 3

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
4.	Input transaction tape (Inforex) to the Available Master (Identified as RESGRMTR).  Destroy tape data after 14 days.		
5.	Input transaction tape (Inforex) to the Requirement Master (Identified as RESRQMTR).  Destroy tape data after 14 days.		
6.	Input transaction tape (Inforex) to the Title Master (Identified as RESTFMTR).  Destroy tape data after 14 days.		
7.	Copy of RES.AVAIL.MSTFLE Tape for user DYL260 programmers (Identified as RES.DYL.AVAIL).  Destroy tape data after successful semiannual update.		
8.	Requirement/Management Information System for Construction Scheduling (MISCS) extract tape (Identified as RES.REQMISCS).  Destroy tape data after 15 days.		
9.	Sorted Merged Projection Records Tape (Identified as RES.MERGED.SVCS).  Destroy tape data after 15 days.		

**Request for Records Disposition Authority – Continuation**

JOB NO.

PAGE OF

3 of 3

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
10.	<p>Service Summary Records Tape (Identified as RES.REQ.SUMMARY) .</p> <p>Destroy tape data after 15 days.</p>		
11.	<p>Merged Projection Records Tape (Identified as RES.MERGED.UNSORTED)</p> <p>Destroy tape data after 1 day.</p>		
12.	<p>CPM Schedule Master Tape from MISCS (Identified as FPC.MIC.CPM)</p> <p>Destroy tape data after 15 days.</p>		