

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

Rec. 3/16/79

DATE RECEIVED		JOB NO.	
6 MAR 1979		NCL-15-79-6	
NOTIFICATION TO AGENCY			
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.			
4-13-79		<i>James B. Rhoads</i>	
Date		Archivist of the United States	

**TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Veterans Administration
2. MAJOR SUBDIVISION
Office of Data Management & Telecommunications
3. MINOR SUBDIVISION
Data Processing Center
4. NAME OF PERSON WITH WHOM TO CONFER
Maureen DiNunzio
5. TEL. EXT.
389-3632
6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

8-24-78 (Date) *A. H. Corley, Jr.* (Signature of Agency Representative) Director, Management Services (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	System Title: CONSTRUCTION HISTORY INFORMATION SYSTEM (CHIS)		
1.	HMS Master Tape (Identified as HMS.MSTR). Destroy tapes data after 120 days.		
2.	HMS Transaction Tape (Identified as HMS.TRANS). Destroy tapes data after 30 days.		
3.	Updated HMS Master (Identified as HMS.DYL ²). Destroy tapes data after successful quarterly update of master.		

Copy sent to Agency: (T.D.) 4-23-79

Request for Records Disposition Authority - Continuation

JOB NO.

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
4.	Print Tape of formatted report for COM at Austin and/or printed report (Identified as FO5E6100.HMS.PRTDMP). Destroy tapes data after 5 days.		