

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO.  <b>NC1-15-79-15</b>	
DATE RECEIVED <b>09 AUG 1979</b>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<b>2-4-80</b> Date	<b>James O'Haire</b> Acting Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
**VETERANS ADMINISTRATION**

2. MAJOR SUBDIVISION  
**CENTRAL OFFICE**

3. MINOR SUBDIVISION  
**OFFICE OF THE ADMINISTRATOR**

4. NAME OF PERSON WITH WHOM TO CONFER  
**MARJORIE M. LAMOREUX**

5. TEL. EXT.  
**389-3632**

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <b>7-31-79</b>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Otto M. Ireland</i> <b>OTTO M. IRELAND</b>	E. TITLE <b>Acting Archivist of the United States</b>
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>VA Bicentennial Tree Planting Files Volumes I-X</p> <p>The files pertain to the various tree planting activities during the Bicentennial conducted at the VA National Cemeteries. They include 14 large binders containing photographs, speeches, newspaper clippings, etc.</p> <p><del>Retain until 6 years old, retire to Federal Records Center for 35 years and then offer to National Archives and Records Service.</del></p> <p>DISPOSITION: Destroy when 5 years old. *</p>		

*Copy to agency  
NIA*

\*Change in disposition made per conversation between J.L. Wallace & J. McMenamin--1/30/80.

*closed Out - 2-11-80*