

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

2/8/80

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

LEAVE BLANK

JOB NO
NCL-15-80-14

DATE RECEIVED
2-7-80

NOTIFICATION TO AGENCY

In accordance with the provision of 44 U.S.C. 3303, the disposal request including amendments is approved except for items that may be stamped disposal not approved or not to be processed.

Withdrawn 3/11/80

Date _____ Archivist of the United States

1 FROM (AGENCY OR ESTABLISHMENT)

Veterans Administration

2 MAJOR SUBDIVISION

Central Office

3 MINOR SUBDIVISION

Office of Construction

4 NAME OF PERSON WITH WHOM TO CONFER

5 TEL EXT

Marjorie M. Lanoreux

389-3632

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention

C DATE <u>6-19-79</u>	D SIGNATURE OF AGENCY REPRESENTATIVE <u>Otto M. Ireland</u>	E TITLE <u>Acting Director, Management Services</u>
	<u>OTTO M. IRELAND</u>	

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	CONSTRUCTION PROJECT SPECIFICATIONS: architectural, structural, mechanical, electrical and equipment requirements of construction projects not normally shown on the plan drawings.		
1.	Contract Specifications setting forth requirements for construction projects not normally shown on the working drawings.	NW 167-24	10/28/66
a.	Paper copies: Destroy after microfilming in accordance with GSA regulations, and after ensuring that the microforms are adequate substitutes for the paper records.		
b.	Microfilm - Silver Halide Originals: Retire to the Washington National Records Center and retain for six (6) years after final payment and settlement of any litigation.		
c.	Microfilm - Duplicate Copies: Retain as working file until acceptable microfilm copy of as-built specifications has been made.		

6 items

Request for Records Disposition Authority—Continuation

JOB NO

PAGE OF

2 2

7 ITEM NO.	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
2.	<p>As-built (Record) Specifications setting forth requirements for construction projects not normally shown on the as-built drawings.</p> <p>a. Paper Copies: Destroy after microfilming in accordance with GSA regulations, and after ensuring that the microforms are adequate substitutes for the paper records.</p> <p>b. Microfilm - Silver Halide Originals: Retire to the Washington National Records Center and retain until buildings have been demolished, otherwise removed from station, or turned over to a new owner, then offer to Archives.</p> <p>c. Microfilm - Duplicate Copies: Retain as working file until buildings have been demolished, otherwise removed from station, or turned over to new owner. For buildings transferred to new owners, offer them microforms along with other records.</p> <p>This certifies that the records described on this form will be microfilmed in accordance with the standards set forth in 41 CFR 101-11.506.</p>		

115-203

Four copies including original, to be submitted to the National Archives

STANDARD FORM 115-A
Revised July 1974
Prescribed by General Services
Administration
FPMR (41 CFR) 101-11.4

GSA FPMR (41 CFR) 101-11.4-506-387