

REQUEST FOR RECORDS DISPOSAL AUTHORITY
 (See Instructions on reverse)

**TO GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
Veterans Administration

2 MAJOR SUBDIVISION
Central Office

3 MINOR SUBDIVISION
Inspector General

4 NAME OF PERSON WITH WHOM TO CONFER
Marjorie M. Leandri

5 TEL EXT
389-3632

LEAVE BLANK

JOB NO
NCl-15-80-16

DATE RECEIVED
4-19-80

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

~~SIGNATURE OF THE ARCHIVIST IS NOT REQUIRED FOR APPROVAL OF PERMANENT RETENTION OF RECORDS~~

Date *Archivist of the United States*

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention

C DATE <u>4-23-80</u>	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Maureen di Nunzio</i> (MRS.) MAUREEN diNUNZIO	E TITLE Director, Management Services
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	<p>General Accounting Office Liaison Staff files Office of the Inspector General</p> <p>GAO draft and final reports resulting from their audits of activities, programs or problems within or affecting the VA; the formal transmittal to this Agency; comments from concerned VA departments and staff offices; background and supplemental materials; and the official file copy of VA's response.</p> <p>Permanent. Retain in VA 6 years after files have been cut off; retire to FRC for 35 years; then offer to National Archives for accessioning.</p> <p>PERMANENT. Cut off inactive files twice yearly; retain in VA for 6 years and then transfer to WNRC. Offer to NARS in 5 year blocks 20 years after retirement to WNRC.*</p> <p>Arrangement: Numerically by report number.</p> <p>Annual Accumulation: Approximately 6 cu. ft.</p> <p>*Change made per meeting with agency representatives, 6/11/80. J.L.W.</p>		<p>No Manual Item</p> <p>No Records in FRC</p>