

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
 (See Instructions on reverse)

6/18/80  
 LEAVE BLANK

TO **GENERAL SERVICES ADMINISTRATION,  
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)  
**VETERANS ADMINISTRATION**

2 MAJOR SUBDIVISION  
**OFFICE OF DATA MANAGEMENT & TELECOMMUNICATIONS**

3 MINOR SUBDIVISION  
**DATA PROCESSING CENTER - WASHINGTON, DC**

4 NAME OF PERSON WITH WHOM TO CONFER  
**MAUREEN DINUNZIO**      2L

5 TEL EXT  
**389-3632**

JOB NO  
**NCL-15-80-20**

DATE RECEIVED  
**June 20, 1980**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

July 17 80      *[Signature]*  
 Date      Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal
- B Request for disposal after a specified period of time or request for permanent retention.

C DATE      D SIGNATURE OF AGENCY REPRESENTATIVE      E TITLE

**12-10-79**      *Maureen di Nunzio*  
 (MRS.) MAUREEN DINUNZIO      Director, Management Services

| 7<br>ITEM NO | 8<br>DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)  | 9<br>SAMPLE OR<br>JOB NO | 10<br>ACTION TAKEN |
|--------------|--|--------------------------|--------------------|
|              | <p>SYSTEM TITLE: ANNUAL REPORT OF TRAINING EXPENSES (PPERARTE 20D9-79-805)</p> <p>1. Magnetic tape file containing master records of annual report of Training Expenses Master File - cataloged from year to year. Identified as PERARTE.MASTER.</p> <p>Destroy tape data after 365 days.</p> <p>2. Magnetic tape file containing master record of backup copy of master retained in off-site security. Identified as PERARTE.BACKUP.</p> <p>Destroy tape data after 365 days.</p> |                          |                    |

115-107  
 Copies to NAR, NNM, Agency

**Request for Records Disposition Authority – Continuation**

JOB NO

PAGE OF 2  
2

| 7<br>ITEM NO | 8 DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)  | 9<br>SAMPLE OR<br>JOB NO | 10<br>ACTION TAKEN |
|--------------|---|--------------------------|--------------------|
| 3.           | Magnetic tape file containing Annual Report of Training Expenses input Inforex Transactions. Identified as PERARTE.INPUT.<br><br>Destroy tape data after 60 days. |                          |                    |