

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

9/22/80

TO **GENERAL SERVICES ADMINISTRATION,**  
**NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)  
**VETERANS ADMINISTRATION**

2 MAJOR SUBDIVISION  
**OFFICE OF DATA MANAGEMENT & TELECOMMUNICATIONS**

3 MINOR SUBDIVISION  
**DATA PROCESSING CENTER - WASHINGTON, DC**

4 NAME OF PERSON WITH WHOM TO CONFER  
**Marjorie M. Leandri**

5 TEL EXT  
**389-3632**

LEAVE BLANK

JOB NO  
**NCI-15-80-22**

DATE RECEIVED  
**September 22, 1980**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

**10-21-80** *[Signature]*  
Date Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE <b>8-6-80</b>	D SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> (MRS.) MAUREEN diNUNZIO	E TITLE Director, Management Services
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>SYSTEM TITLE: DOMICILIARY PAYROLL</p> <p>1. Magnetic tape file containing master record of all current and prior month records for the current calendar year. Identified as FIS.UPDT.MSTR.</p> <p style="padding-left: 40px;">Destroy tape data after 90 days.</p> <p>2. Magnetic tape file containing master record of all current month transaction records. Identified as FIS.MSTR.BKUP.</p> <p style="padding-left: 40px;">Destroy tape data after 60 days.</p>		

*4 items*

*Classed Out: 10-24-80: K.T.D.  
Copy sent to NNR + NNM*

**Request for Records Disposition Authority – Continuation**

JOB NO

PAGE OF 2  
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
3.	<p>Magnetic tape file containing all current month transaction records representing veterans on the Therapeutic Payroll. Identified as FIS.MSTR.</p> <p style="padding-left: 40px;">Destroy tape data after 60 days.</p>		
4.	<p>Printout records maintained at VA Medical Centers - Martinsburg, West Virginia and Perry Point, Maryland.</p> <p style="padding-left: 40px;">Destroy printouts after 3 years.</p>		