

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)
Veterans Administration

2 MAJOR SUBDIVISION
Department of Veterans Benefits

3 MINOR SUBDIVISION
Field Stations

4 NAME OF PERSON WITH WHOM TO CONFER

Marjorie M. Leandri

5 TEL EXT

3632

LEAVE BLANK	
JOB NO NCI-15-80-23	
DATE RECEIVED Sept. 25, 1980	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>10-8-80</i> Date	<i>[Signature]</i> Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention.

C DATE 9-19-80	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Maureen Di Nunzio</i> MRS. MAUREEN DINUNZIO	E TITLE Director, Management Services
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	<p><u>HOUSING DISCRIMINATION COMPLAINT FILE</u></p> <p>Closed Folder (VA Form 26-6715, Record of Telephone Conversation, documenting complaint and a copy of the related VA transmittal letter).</p> <p>Destroy 60 days after being placed in closed folder.</p>		<i>[Signature]</i>

*Closed out: 10-14-80: K.T.J.
Copies sent to Agency & NNM*