

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NCI-15-81-7	
DATE RECEIVED December 16, 1980	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
12-22-80 Date	<i>Robert W. King</i> Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Veterans Administration

2. MAJOR SUBDIVISION
Department of Medicine and Surgery

3. MINOR SUBDIVISION
VA Field Facilities

4. NAME OF PERSON WITH WHOM TO CONFER
MRS. MARJORIE M. LEANDRI

5. TEL EXT
389-3662

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.


A Request for immediate disposal.

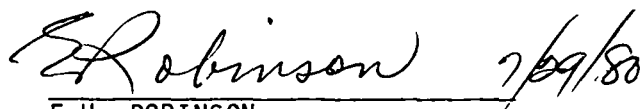
B Request for disposal after a specified period of time or request for permanent retention.


9. DATE 12/9/80	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Maureen di Nunzio</i> MRS. MAUREEN diNUNZIO	E. TITLE Director, Management Services
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>The purpose of this appraisal is to amend the Sterilization Record File records series 9508, RCS 10-1. The Sterilization Records File is used to keep records of sterilization items, laboratory reports of sterilized cultures, sterilization registers and related material in Supply Processing and Distribution (SPD).</p> <p>Destroy after thirty-six months.</p> <p><i>Donald B. Thompson</i> DONALD L. CUSTIS, M.D. Chief Medical Director (10)</p>		1 item

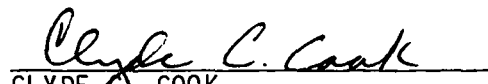
SIGNATURE PAGE - STERILIZATION RECORD FILE

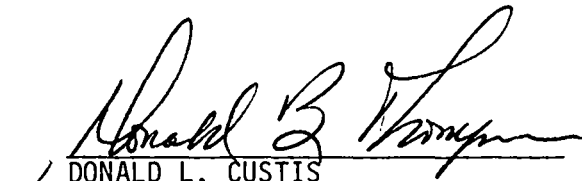

ROBERT M. LA FON
Management Analyst (136E)


E.H. ROBINSON
Chief, Management Support Division (136E)


T.J. MCCOLLISTER
Acting Director, Medical Administration Service (136)


(For) MARJORIE R. QUANDT
ACMD for Administration (19)


CLYDE C. COOK
Assistant Administrator for Supply Service (90)


DONALD L. CUSTIS
Chief Medical Director (10)