

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)

Veterans Administration

2 MAJOR SUBDIVISION

Department of Veterans Benefits

3 MINOR SUBDIVISION

Central Office/Field Stations

4 NAME OF PERSON WITH WHOM TO CONFER

Marjorie M. Leandri

5 TEL EXT

3632

LEAVE BLANK	
JOB NO <b>NCI-15-81-13</b>	
DATE RECEIVED <b>2-17-81</b>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<b>6-19-81</b> Date	<i>[Signature]</i> Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal

**B** Request for disposal after a specified period of time or request for permanent retention.

C/DATE <b>12/9/80</b>	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Maureen di Nunzio</i> MRS. MAUREEN DINUNZIO	E TITLE Director, Management Services
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	County Analysis Report for All Guaranteed and Insured Loans - COINS GIL 40-01 and 41-01 (formerly County Geographical Distribution of Loans Summary Report). This cumulative quarterly report contains loan data for each field station by individual county.  Destroy March and June reports 1 year after receipt. Destroy September and December reports 3 years after receipt.	NC 1-15-77-07 RCS VB-1 Mem 12-073	
2.	Semiannual Report of Disposition of G/I Loan Applications by Lender ID-COIN GIL 50-04. This report includes all applications which resulted in a closed loan, withdrawal, cancellation, or rejection during the six month period covered.  Destroy 1 year after receipt.		
3.	Report of "Commitments Issued This Month Sorted by Lender ID" - COIN GIL 09-10. This report lists in ascending loan number sequence all commitments processed in the system during a given month by each lender ID number.  Destroy 1 year after receipt.		

**3 items**

**Closed Out: 6-24-81 : JBL  
Copy sent to NNM & Agency**

DEPARTMENT OF VETERANS BENEFITS  
PROPOSED DISPOSITION OF RECORDS

ACTION CONTROL NO. 80-13

<u>A. TITLE OF RECORD</u>	<u>RECOMMENDED RCS VB-1, PT. I ITEM NUMBER</u>
1. G/I Loan Code Sheets (VA Forms 26-1804, 26-1807 and DPC Copies of same, 26-1813, 26-1814, 26-1866a and DPC Copies of same and 26-8795).	12-212
2. GIL Transaction Register - COIN GIL 04-02 (Computer Output Microfiche).	12-213
3. Semiannual Report of Disposition of G/I Loan Applications by Lender ID - COIN GIL 50-04.	12-214
4. Report of "Commitments Issued This Month Sorted by Lender ID" - COIN GIL 09-10.	12-215

B. RECOMMENDED DISPOSITION

1. File chronologically. Destroy 60 days after return from DPC.
2. Destroy after receipt of succeeding monthly register.
3. Destroy 1 year after receipt.
4. Destroy 1 year after receipt.

APPROVED:

Robert A Jones  
Records Officer, DVB

7/8/80  
Date

C. CONCURRENCE

Concur in disposition recommended in Paragraph B.

Do not concur for reason(s) stated in Paragraph D.

Robert A Jones  
(26)  
Date 7/23/80

Mr. R. J. Gatt