

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
Veterans Administration

2 MAJOR SUBDIVISION
Department of Veterans Benefits

3 MINOR SUBDIVISION
Central Office/Field Stations

4 NAME OF PERSON WITH WHOM TO CONFER
Marjorie M. Leandri

5 TEL EXT
3632

LEAVE BLANK	
JOB NO NCI-15-81-13	
DATE RECEIVED 2-17-81	
NOTIFICATION TO AGENCY <small>In accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10</small>	
6-19-81 <small>Date</small>	<i>[Signature]</i> <small>Archivist of the United States</small>

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention.

C DATE 12/9/80	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Maureen di Nunzio</i> MRS. MAUREEN DINUNZIO	E TITLE Director, Management Services
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	County Analysis Report for All Guaranteed and Insured Loans - COINS GIL 40-01 and 41-01 (formerly County Geographical Distribution of Loans Summary Report). This cumulative quarterly report contains loan data for each field station by individual county. Destroy March and June reports 1 year after receipt. Destroy September and December reports 3 years after receipt.	NC 1-15-77-07 RCS VB-1 Item 12-073	
2.	Semiannual Report of Disposition of G/I Loan Applications by Lender ID-COIN GIL 50-04. This report includes all applications which resulted in a closed loan, withdrawal, cancellation, or rejection during the six month period covered. Destroy 1 year after receipt.		
3.	Report of "Commitments Issued This Month Sorted by Lender ID" - COIN GIL 09-10. This report lists in ascending loan number sequence all commitments processed in the system during a given month by each lender ID number. Destroy 1 year after receipt.		

3 items

Closed Out: 6-24-81 : JBL
Copy sent to NNM & Agency

DEPARTMENT OF VETERANS BENEFITS
PROPOSED DISPOSITION OF RECORDS

ACTION CONTROL NO. 80-13

<u>A. TITLE OF RECORD</u>	<u>RECOMMENDED RCS VB-1, PT. I ITEM NUMBER</u>
1. G/I Loan Code Sheets (VA Forms 26-1804, 26-1807 and DPC Copies of same, 26-1813, 26-1814, 26-1866a and DPC Copies of same and 26-8795).	12-212
2. GIL Transaction Register - COIN GIL 04-02 (Computer Output Microfiche).	12-213
3. Semiannual Report of Disposition of G/I Loan Applications by Lender ID - COIN GIL 50-04.	12-214
4. Report of "Commitments Issued This Month Sorted by Lender ID" - COIN GIL 09-10.	12-215

B. RECOMMENDED DISPOSITION

1. File chronologically. Destroy 60 days after return from DPC.
2. Destroy after receipt of succeeding monthly register.
3. Destroy 1 year after receipt.
4. Destroy 1 year after receipt.

APPROVED:

Robert A Jones
Records Officer, DVB

7/8/80
Date

C. CONCURRENCE

Concur in disposition recommended in Paragraph B.

Do not concur for reason(s) stated in Paragraph D.

Robert A Jones
(265)
Date 7/23/80

Mr. R. J. Gatt