

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO

NCI-15-81-15

DATE RECEIVED

2-17-81

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

3-26-81
Date

[Signature]
Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Veterans Administration

2. MAJOR SUBDIVISION

Office of Data Management & Telecommunications

3. MINOR SUBDIVISION

Data Processing Center - Philadelphia

4. NAME OF PERSON WITH WHOM TO CONFER

Marjorie Lamoreux

5. TEL EXT

389-3632

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

12-17-80

D. SIGNATURE OF AGENCY REPRESENTATIVE

[Signature]
(MRS.) MAUREEN diNUNZIO

E. TITLE

Director, Management Services

7. ITEM NO

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR JOB NO

10. ACTION TAKEN

1. INSURANCE PREMIUM BILLING TAPES (14032)
Magnetic Billing tapes, input to run 142X. Consisting of files of formatted data records that represent partial packet, full packet, other than monthly and miscellaneous premium billing. These data records are used to print VA Form 29-369(T), notice of payment due.

Destroy tape data 15 days after creation.

1 item

*Closed Out: 4-3-81: K.T. (1)
Copy to Agency, NNM & NNR*