

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO  <i>111-15-51-16</i>	
DATE RECEIVED <i>2-17-81</i>	
NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>3-26-81</i> Date	<i>Robert P. Warr</i> Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT) Veterans Administration	
2. MAJOR SUBDIVISION Office of Data Management & Telecommunications	
3. MINOR SUBDIVISION Data Processing Center - Austin, Texas	
4. NAME OF PERSON WITH WHOM TO CONFER  Marjorie Leandri	5. TEL EXT  389-3662

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 22 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>12-19-80</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Maureen di Nunzio</i> (MRS.) MAUREEN diNUNZIO	E. TITLE Director, Management Services
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	CENTRALIZED ACCOUNTING FOR LOCAL MANAGEMENT (CALM) DIRECT ACCESS STORAGE DEVICES, MAGNETIC TAPE FILES AND AUXILIARY RECORDS  Automated Files (Disk Packs) containing Centralized Accounting for Local Management (CALM) master records, disk files and work record disk files data.  Destroy files data in accordance with the system's design.	NAJ NN 172-219	
2.	Magnetic Tape Files		
2.a.	Master Record Tape Files		
2.a.(1)	Tape files identified as CLM.CLMVNDL(0), created daily for CLMC110X and annually for CLMG111X containing CALM Vendor Name and Address.  Destroy tape data after 60 days.		

*138 items*

*Closed Out: 4-3-81: K.T.J.  
Copy to Agency*

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
2.a.(2)	Tape files identified as CLM.INATVNDL(0), created monthly upon request by Finance, contains inactive Vendor data created in CLM180N for input to following month's CLM180N run.  Destroy tape data after 90 days.		
2.b.	Transaction File Records		
2.b.(1)	Tape files identified as CLM.INFOREX, created twice daily containing input transactions from the Austin Fiscal Activity for input to CLMDUP1 for CALM cycle 1 and CLMDUP3 for CALM cycle 2,  Destroy tape data after 2 days.		
2.b.(2)	Tape files identified as CLM.MSCDPC, created twice daily containing input transactions from Field Stations transmitted via the ARS for input to CLMDUP2 for CALM cycle 1 and CLMDUP4 for CALM cycle 2.  Destroy tape data after 2 days.		
2.b.(3)	Tape files identified as CLM.CINFOREX, created daily containing input transactions from the Austin Fiscal Activity of cancelled/remailed check information for input to CLMDUP1.  Destroy tape data after 2 days.		
2.b.(4)	Tape files identified as CLM.SF224.TRESRPT, input transactions received monthly from Treasury Department, Washington, D.C. containing data to balance the VA and Treasury posted confirmed source documents; input to CLMDUP6.  Return tape to Treasury Department 2 days after receipt.		
2.b.(5)	Tape files identified as CLM.CEINPUT, created as necessary, containing input transactions from Central Office to update the CLM.CEFILE, Cost Edit Tables; input to CLMHO10X.  Destroy tape data after 5 days.		

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
2.b.(6)	<p>Tape files identified as CLM.STAINPUT, created as necessary, containing input transactions from Central Office to update the CLM.STAFIELD, Station Table; input to CLMH012X.</p> <p>Destroy tape data after 5 days.</p>		
2.b.(7)	<p>Tape files identified as CLM.IPT011, created as necessary, containing input transactions from Central Office to update the AMIS Segment Field Table; input to CLMH011X.</p> <p>Destroy tape data after 5 days.</p>		
2.b.(8)	<p>Tape files identified as CLM.FEBL(0), created daily from PFEE120P, containing updates to the CLM.CLMVNDL file and payments for the FEE Basis System; input to CLMSEC1.</p> <p>Destroy tape data in accordance with FEE Basis System requirements.</p>		
2.b.(9)	<p>Tape files identified as CLM.LOGL(0), created daily containing linkage transactions from LOG RPM (Run D-5); input to CLMSEC1.</p> <p>Destroy tape data in accordance with Log System requirements.</p>		
2.b.(10)	<p>Tape files identified as CLM.PINFOREX, created monthly containing input transactions from Austin Finance containing Certificate of Deposit information; input to CLM171A.</p> <p>Destroy tape data after 2 days.</p>		
2.c.	Linkage Files not in CALM Transaction Format.		
2.c.(1)	<p>Tape files identified as VAD.AUD15, created monthly in CLM171A containing the list of confirmed SF 224 reports; input to Treasury.</p> <p>Destroy tape data after 30 days.</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
2.c.(2)	Tape files identified as VA-V.MPC.I, created daily in CLMS115X, containing data for printing and mailing of checks to vendors, carriers, employee and beneficiary travelers; input to Treasury Disbursing Center.  Destroy tape data after 180 days.		
2.c.(3)	Tape files identified as AMS.CLM200.C120, created monthly in run CLMC120E, contains CALM monthly AMIS transactions for input to the AMIS System.  Destroy tape data after 90 days.		
2.c.(4)	Tape files identified as AMS.CLM200.RCS144, created monthly in run CLMC120E, containing medical care cost transactions for input to AMIS SYSTEM.  Destroy tape data after 90 days.		
2.c.(5)	Tape files identified as CLM.AMISIP.EOFY&FY, created annually in run CLMC230X, contains prior year fiscal year to date trial balance money; input to AMIS  Destroy tape data after 60 days.		
2.c.(6)	Tape files identified as CLM.COSTACC4, card image created monthly in CLMC130X, containing fourth-workday transactions and station-control records processed in the Cost Accounting System; input to PAID Cost Accounting.  Destroy tape data after 35 days.		
2.c.(7)	Tape files identified as CLM.COSTACC7, card image data created monthly in CLMC130X, contains regular transactions and station control records processed in the Cost Accounting System; input to PAID Cost Accounting.  Destroy tape data after 30 days.		
2.c.(8)	Tape files identified as PAD.AC.ACCT(0) and PAD.PR.ACCT(0), created bi-weekly and accrual, consisting of PAID accounting records containing payroll and accrual data; input to CLM100A, CLM100P.  Destroy tape data in accordance with PAID System requirements.		

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2.c.(9)	Tape files identified as VA.FPDS.CARRIER.DOLLAR.VOLUME, created quarterly in CLMG041X, containing quarterly cumulative payments to carrier by VA Department within carrier.  Destroy tape data after 180 days.		
2.c.(10)	Tape files identified as FMS.CLM.TRANSIP(0), created twice daily, contains FMS input transactions from Field Stations, separated from CLM transactions in CLMDUP2 and CLMDUP4; input to FMS.  Destroy tape data after 15 days.		
2.c.(11)	Tape files identified as CLM.FORM1099.IRSDATA(0), created annually in CLMG111X, contains amounts paid to "Natural Person" vendors reportable on Treasury Form 1099, together with name, address and identification information for such vendors; input to the IRS.  Destroy tape data after 60 days.		
2.d.	Print Tapes		
2.d.(1)	Tape files identified as PNT.C0350P1.C110CHEX(0), created daily and monthly in CLMC110X containing itemized invoices for payment.  Destroy tape data after 30 days.		
2.d.(2)	Tape files identified as PNT.C6431P3.C110RPTS(0), data created daily and monthly in CLMC110X, containing daily and EOAM reports.  Destroy tape data after 7 days.		
2.d.(3)	Tape files identified as PNT.C1099P2.C111FRMS(0), created annually in CLMG111X, data to be printed on Treasury Form 1099, containing amounts paid to "Natural Person" vendors together with identifying information for such vendors.  Destroy tape data after 60 days.		

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
2.d.(4)	Tape files identified as PNT.C6413P4.C116MISC(0), created daily in CLMP116X, containing miscellaneous report data used in print operations to prepare backup reports for check payments.  Destroy tape data after 7 days.		
2.d.(5)	Tape files identified as PNT.C6431P4.C120RPTS(0), created in CLMC120X containing data used to print daily and monthly reports.  Destroy tape data after 7 days.		
2.d.(6)	Tape files identified as PNT.6431P4.C1300UTX(0), created monthly in CLMG130X containing report 835 Station Cost Accounting data.  Destroy tape data after 15 days.		
2.d.(7)	Tape files identified as PNT.C6413P4.C150R865(0), created as required in CLME150X, containing data which are processed for the reconciliation of general ledger accounts.  Destroy tape data after 5 days.		
2.d.(8)	Tape files identified as PNT.C6413P1.C170LIST(0), created monthly in run CLMC170X containing a librarian listing of the AMIS Trial Balance for the CALM Regions.  Destroy tape data after 30 days.		
2.d.(9)	Tape files identified as PNT.C6413P1.C180PRNT(0), created as requested in CLM180N containing inactive CALM Vendors prior to PARM date.  Destroy tape data after 7 days.		
2.d.(10)	Tape files identified as PNT.C6431P5.C250EOFY(0), created annually in CLMC250X, contains data used in print operations for general ledger opening balances.  Destroy tape data after 5 days.		

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2.d.(11)	<p>Tape files identified as PNT.C6413P1.C086PNT1(0), created as requested in CLMP086X containing report 890Z CALM Vendor listing in ZIP code sequence.</p> <p>Destroy tape data after 7 days.</p>		
2.d.(12)	<p>Tape files identified as PNT.C6413P1.C086PNT2(0), data created in CLMP086X as requested, containing report 890C and 890D Vendor consolidated payee in Vendor ID and Vendor Name sequence.</p> <p>Destroy tape data after 7 days.</p>		
2.d.(13)	<p>Tape files identified as PNT.K6413P1.K190892A(0), created weekly in GSAA190X, contains Report 892A Federal GSA Supply listing of transactions.</p> <p>Destroy tape data after 7 days.</p>		
2.d.(14)	<p>Tape files identified as PNT.K6413P1.K191892H(0), created bimonthly in GSAR191X, contains report 892H transactions 972.06 and 972.58.</p> <p>Destroy tape data after 7 days.</p>		
2.d.(15)	<p>Tape files identified as PNT.K6413P1.K191892K(0), created bimonthly in GSAR191X, contains Report 892K Federal GSA Reject Listing of Transactions.</p> <p>Destroy tape data after 7 days.</p>		
2.d.(16)	<p>Tape files identified as PNT.K6413P2.K192892F(0), created monthly in GSAR192X, contains Report 892F, Report of Aged Receiving Reports.</p> <p>Destroy tape data after 7 days.</p>		
2.d.(17)	<p>Tape files identified as PNT.K6413P2.K193892D(0), created monthly in GSAR193X containing Report 892D, Report of Debits 60 days or older.</p> <p>Destroy tape data after 7 days.</p>		
2.d.(18)	<p>Tape files identified as PNT.C6413P1.C293890(0), created quarterly in CLMC293X, containing one time payments only.</p> <p>Destroy tape data after 7 days.</p>		

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2.d.(19)	Tape files identified as PNT.C6413P1.C128RPT(0), created quarterly in CLMC128X containing Report 839.  Destroy tape data after 7 days.		
2.e	Microfiche Tape Files		
2.e.(1)	Tape files identified as CLM.COMG040(0), created weekly in CLMG040X containing the cancelled check reports; input to COM.  Destroy tape data after 7 days.		
2.e.(2)	Tape files identified as CLM.COM085(0), created weekly in CLMP085X, containing data processed in print operations to generate fiche of the CALM master record files; input to COM.  Destroy tape data after 15 days.		
2.e.(3)	Tape files identified as CLM.COM086A(0) and CLM.COM086N(0), created weekly in CLMP086X, containing the CALM Vendors in alphabetic and numeric order; input to COM.  Destroy tape data after 7 days.		
2.e.(4)	Tape files identified as CLM.COM101.CYL1(0) and CLM.COM101.CYL2(0), created daily in CLMEDIT, containing the CALM Transaction list; input to COM.  Destroy tape data after 7 days.		
2.e.(5)	Tape files identified as CLM.COM106(0), created daily and monthly in CLMS106X, containing Reports 822, 826, 828, 829, and 864; input to COM.  Destroy tape data after 7 days.		
2.e.(6)	Tape files identified as CLM.COM111(0), created annually in CLMG111X, containing Report 875- "Listing of Earnings Reported on TD1099"; input to COM.  Destroy tape data after 60 days.		

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2.e.(7)	Tape files identified as CLM.COM140(0), created daily in the CLM140 step of CLMSECA, containing Report 897, Daily Summary of CALM Edit Rejects; input to COM.  Destroy tape data after 7 days.		
2.e.(8)	Tape files identified as CLM.COM160(0), created weekly in CLM160X containing Report 841 payment by check # on SF1166; input to COM.  Destroy tape data after 15 days.		
2.e.(9)	Tape files identified as CLM.COM170A(0), created monthly in CLM170A containing a librarian listing of the AMIS Trial Balance for CALM Regions; input to COM.  Destroy tape data after 7 days.		
2.e.(10)	Tape files identified as CLM.COM180A(0) and CLM.COM180N(0), created in CLM180X containing the inactive CALM Vendors in numeric and alphabetic order; input to COM.  Destroy tape data after 7 days.		
2.e.(11)	Tape files identified as CLM.COM240(0), created annually in CLM240 containing Report 862 Fiscal Year End Closing Entries; input to COM.  Destroy tape data after 5 days.		
2.e.(12)	Tape files identified as CLM.COM821(0), created EOAM in CLMC120E containing the opening ledger listing; input to COM.  Destroy tape data after 7 days.		
2.e.(13)	Tape files identified as CLM.COM827(0), created EOAM in CLMC120E containing the CALM monthly journal; input to COM.  Destroy tape data after 7 days.		
2.e.(14)	Tape files identified as CLM.COM110(0), created daily in CLMC110X containing Reports 840, 850 and 853; input to COM.  Destroy tape data after 7 days.		

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2.e.(15)	Tape files identified as CLM.COM290(0), created weekly and quarterly in CLM290X, containing Report 890, Payment History in PAT ID Within Station Sequence; input to COM.  Destroy tape data after 10 days.		
2.e.(16)	Tape files identified as CLM.COM291(0), created weekly and quarterly in CLM291X, containing Report 890, Payment History in Vendor ID Sequence Number Order; input to COM.  Destroy tape data after 10 days.		
2.e.(17)	Tape files identified as CLM.COM292(0), created annually in CLM292X, containing Report 890, Payment History in Vendor ID Sequence Number Order; input to COM.  Destroy tape data after 120 days.		
2.e.(18)	Tape files identified as CLM.COM845(0), created daily in CLMS116X, contains Report 845, Schedule of Payments on 1166; input to COM.  Destroy tape data after 7 days.		
2.e.(19)	Tape files identified as GSA.COM892B(0), created monthly in GSAR194X, containing Report 894B, Federal Advance Payment History; input to COM.  Destroy tape data after 7 days.		
2.e.(20)	Tape files identified as GSA.COM892C(0), created monthly in GSAR194X, containing Report 894C, Federal Line Item History; input to COM.  Destroy tape data after 7 days.		
2.e.(21)	Tape files identified as GSA.COM892E(0), created monthly in GSAR193X, containing Report 892E, Unmatched Bills Reports; input to COM.  Destroy tape data after 7 days.		

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2.e.(22)	Tape files identified as GSA.COM892G(0), created monthly in GSAR192X, containing Report 892G, Unmatched Receiving; input to COM.  Destroy tape data after 7 days.		
2.f.	Intermediate Processing Tape Files Between Runs.  Files which have been edited, audited, reformatted or sorted for use in subsequent computer processing operations, other than those used in print, punch, and microfiche operations.		
2.f.(1)	Tape files identified as CLM.CYL1.INFOREX(0) and CLM.CYL2.INFOREX(0), created twice daily, containing CALM input transactions from Austin Fiscal Activity duped in CLMDUP1 and CLMDUP3 for input to CLMEDIT, step CLMG098X.  Destroy tape data after 15 days.		
2.f.(2)	Tape files identified as CLM.CYL1.BLEED(0) and CLM.CYL2.BLEED(0), created twice daily, containing CALM input transactions from Field Stations duped in CLMDUP2 and CLMDUP4 for input to CLMEDIT, step CLMA097X.  Destroy tape data after 15 days.		
2.f.(3)	Tape files identified as CLM.CLMTR165(0), created monthly, containing Treasury Department Register of Transactions duped in CLMDUP6; input to CLM165.  Destroy tape data after 90 days and return from VA Records Depository.		
2.f.(4)	Tape files identified as CLM.TRANS1(0) and CLM.TRANS2(0), created twice daily, containing sorted CALM Austin Finance and Field Station Transactions from CLMEDIT; input to CLMSECT.  Destroy tape data after 7 days.		
2.f.(5)	Tape files identified as CLM.TRAN1L(0) and CLM.TRAN2L(0), created twice daily, CALM input transaction from CLMSECT containing Austin Finance, Field Stations and other subsystems; input to CLMC100X.  Destroy tape data after 90 days.		

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2.f.(6)	<p>Tape files identified as CLM.IPTS105(0), contains unsorted CALM dispersal records generated daily in PCLM1001 and PCLM1002, biweekly in PCLM100P, monthly in PCLM100A, EOAM in PCLM104 and PCLM108 except EOFY, input to PCLM105 daily and PCLM109 at EOAM.</p> <p>Destroy tape data after 15 days.</p>		
2.f.(7)	<p>Tape files identified as CLM.IPT110(0), created daily in PCLM105 and PCLM109, contains sorted dispersal records; input to PCLM110.</p> <p>Destroy tape data after 30 days.</p>		
2.f.(8)	<p>Tape files identified as CLM.IPT115(0), created daily and monthly containing miscellaneous dispersal records data created in run CLMC110X for producing CALM miscellaneous reports; input to PCLM115A.</p> <p>Destroy tape data after 15 days.</p>		
2.f.(9)	<p>Tape files identified as CLM.IPT115B(0), created daily in CLMS115B containing miscellaneous alpha extract records; input to PCLM115B.</p> <p>Destroy tape data after 7 days.</p>		
2.f.(10)	<p>Tape files identified as CLM.IPT115C(0), created daily in CLMS115 containing Type 1 extract records; input to PCLM115C.</p> <p>Destroy tape data after 7 days.</p>		
2.f.(11)	<p>Tape files identified as CLM.IPT116(0), created daily in CLMS115A containing miscellaneous Type 8 and 9 records; input to PCLM116.</p> <p>Destroy tape data after 7 days.</p>		
2.f.(12)	<p>Tape files identified as CLM.IPT120A(0), created daily in sort run CLMX115B containing general ledger cost and FTEE information; input to CLMC120X.</p> <p>Destroy tape data after 60 days.</p>		

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2.f.(13)	Tape files identified as CLM.IPT120B(0), daily sort run CLMC115XC containing general ledger information; input to CLMC120X.  Destroy tape data after 60 days.		
2.f.(14)	Tape files identified as CLM.EXCUM210, created annually in CLME200, containing updated cumulative master records; input to CLMC230X.  Destroy tape data after 30 days.		
2.f.(15)	Tape files identified as CLM.DIS200 and CLM.DIS220, created annually in CLME200, containing generated pairs of dispersal records; input to CLMC240X.  Destroy tape data after 5 days.		
2.f.(16)	Tape files identified as CLM.EXTOP220, created annually in CLME200, containing generated Type 1 extract records; input to CLMC230X.  Destroy tape data after 30 days.		
2.f.(17)	Tape files identified as CLM.IPTS106(0), created twice daily by PCLM1001 and PCLM1002, containing 829, and 864 dispersal records; input to PCLMS106.  Destroy tape data after 7 days.		
2.f.(18)	Tape files identified as CLM.IPTS114(0), created twice daily overlap by PCLM1001 and PCLM1002 containing 857, 858 and 859 dispersal records; input to PCLMS114.  Destroy tape data after 7 days.		
2.f.(19)	Tape files identified as CLM.IPT11024(0), created daily in PCLM106, containing 824 dispersal records; input to PCLM110.  Destroy tape data after 7 days.		
2.f.(20)	Tape files identified as CLM.CKDAY(0), created daily in CLMS115A, containing the duplicate VA-V.MPC.1; input to CLM160.  Destroy tape data after 180 days.		

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2.f.(21)	<p>Tape files identified as CLM.COST120(0), created monthly at EOAM in run CLM120E, containing cost accounting data; input to CLM130.</p> <p>Destroy tape data after 35 days.</p>		
2.f.(22)	<p>Tape files identified as CLM.CUMFSAVE(0), containing data for reconciling SF224 with Treasury, created monthly at EOAM in CLM120E; input to CLM165.</p> <p>Destroy tape data after 60 days.</p>		
2.f.(23)	<p>Tape files identified as GSA.HISTORYL(0), created twice per month in GSAG191X containing records of bills and receiving reports; input to GSA194.</p> <p>Destroy tape data after 60 days.</p>		
2.f.(24)	<p>Tape files identified as GSA.UNBILLSL(0), created twice per month in GSAA190X and GSAG191X, containing debit and credit bills; input to GSA190, GSA191, GSA193 and GSA195.</p> <p>Destroy tape data after 60 days.</p>		
2.f.(25)	<p>Tape files identified as GSA.UNRCRPTL(0), created twice per month in GSAG191X, contains receiving reports; input to PGSADUP7, GSA191, GSA192 and GSA195.</p> <p>Destroy tape data after 60 days.</p>		
2.f.(26)	<p>Tape files identified as CLM.GSA.TRAN191(0), created weekly in GSAG191X containing T/C 972.06 and 972.58; input to CLMSECT.</p> <p>Destroy tape data after 15 days.</p>		
2.f.(27)	<p>Tape files identified as GSA.REGION.INPUT(0), created ten per month in CLMDUP5, contains GSA Region input; input to GSA190.</p> <p>Destroy tape data after 60 days.</p>		
2.f.(28)	<p>Tape files identified as GSA.REJECTS(0), created in GSAA190X containing invalid GSA bills; input to GSA190.</p> <p>Destroy tape data after 30 days.</p>		

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2.f.(29)	<p>Tape files identified as CLM.PYMT293(0), created quarterly containing resorted CLM.QTR.PYMTSL(0) reports; input to CLM293.</p> <p>Destroy tape data after 7 days.</p>		
2.f.(30)	<p>Tape files identified as CLM.GSA.TRAN190(0), created ten per month in GSAA190X, containing T/C 972.54, .55 and .56; input to CLMSECT.</p> <p>Destroy tape data after 7 days.</p>		
2.f.(31)	<p>Tape files identified as CLM.IPT128(0), created quarterly in CLM120E containing first 51 bytes of Type "G" cumulative records; input to CLMC128X.</p> <p>Destroy tape data after 120 days.</p>		
2.f.(32)	<p>Tape files identified as FMS.CLMIPTL(0), containing FMS data records created quarterly in CLMC128X; input to PFMS100.</p> <p>Destroy tape data after 120 days.</p>		
2.f.(33)	<p>Tape files identified as CLM.IPT185(0), created monthly in CLM120E, containing 42 byte Type "L" Part B, C, and D records; input to CLM185.</p> <p>Destroy tape data after 45 days.</p>		
2.f.(34)	<p>Tape files identified as CLM.IPTSEC1(0) and CLM.IPTSEC2(0), created daily, containing CALM input transactions received from other subsystems and duped in PCLMDUP1 and PCLMDUP3 respectively; input to PCLMSEC1 and PCLMSEC2.</p> <p>Destroy tape data after 2 days.</p>		
2.f.(35)	<p>Tape files identified as CLM.IPT106(0), created daily containing 822, 826, 828, 829, and 864 dispersal records; input to PCLM106C and PCLM107.</p> <p>Destroy tape data after 7 days.</p>		

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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
2.g.	Transmit Files		
2.g.(1)	<p>Tape files identified as CLM.DPC(0), created daily, biweekly, accrual and EOAM, contains data to be transmitted to the originating station and further identified as: CLMG010X - Transaction Listing, CLMH011X - Error Message, CLMG012X - Input Transaction Status, CLMA097X - Error Messages, CLMC100X - Error Messages, CLMC100A - Error Messages, CLMC100P - Error Messages, CLMC106X - Error Messages, CLMC108Y - Error Messages, CLMC110X - Reports, CLMC116X - Reports, CLMC120X - Reports.</p> <p>Destroy tape data 7 days after transmission of data.</p>		
2.g.(2)	<p>Tape files identified as CLM.SUPP.TRBAL, created EOAM February, June and September in run CLMC172X, containing data transmitted to VA Central Office for creation of Trial Balance punch cards.</p> <p>Destroy tape data after 5 days.</p>		
2.g.(3)	<p>Tape files identified as BSS.ZBB, created monthly as requested by Central Office. Data created in ZBBOMBT, transmitted to VACO via Mohawk for hand carry to Office of Management and Budget.</p> <p>Destroy tape data after 5 days.</p>		
2.h.	Cumulative Files		
2.h.(1)	<p>Tape files identified as CLM.CNXCHKL(0), wrap tape created daily containing cancelled/remailed check records; input to CLMG040X.</p> <p>Destroy tape data after 5 days.</p>		
2.h.(2)	<p>Tape files identified as CLM.EOMDATA, created monthly at EOC overlap and EOAM, containing data showing effect of current months transactions processed during overlap. Created by PCLM112 at EOC, updated by PCLM114 and input into PCLM104 at EOAM.</p> <p>Destroy tape data after 15 days.</p>		

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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
2.h.(3)	<p>Tape files identified as CLM.PYMTSL(0), created daily, wrap tape containing history of payment records; input to CLMP116X.</p> <p>Destroy tape data after 7 days.</p>		
2.h.(4)	<p>Tape files identified as CLM.QTR.PMTSL(0), created quarterly, wrap tape created in CLMP116X containing history of payment records; input to CLMP290X, CLMP291X, CLMP292X.</p> <p>Destroy tape data after 35 days.</p>		
2.h.(5)	<p>Tape files identified as CLM.PYMT290L(0), created quarterly, wrap tape containing history payment records in vendor ID order; input to CLMP290.</p> <p>Destroy tape data after 120 days.</p>		
2.h.(6)	<p>Tape files identified as CLM.PYMT291L(0), created quarterly, wrap tape containing history of payment records in PAT order; input to CLMP291X.</p> <p>Destroy tape data after 120 days.</p>		
2.h.(7)	<p>Tape files identified as CLM.PYMT292L(0), created quarterly, wrap tape containing history of payment records in name order; input to CLMP292X.</p> <p>Destroy tape data after 120 days.</p>		
2.h.(8)	<p>Tape files identified as CLM.CLMXCUML(0), created daily, flash, EOAM and EOFY, wrap tape containing accumulated general ledger, cost, SF224 monthly statement of transactions and FTEE records data; input to CLMC120X, CLME150X, CLME200X.</p> <p>Destroy tape data after 60 days.</p>		
2.h.(9)	<p>Tape files identified as CLM.CSTFYTDL(0), created monthly as a wrap tape containing cumulative data used in generating transaction cards for processing in the Cost Accounting System; input to CLMC130X.</p> <p>Destroy tape data after 65 days and after return from the VA Records Depository.</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
2.h.(10)	<p>Tape files identified as CLM.CDLSTL(0), created monthly as wrap tape containing the adjusted list of Certificate of Deposits; input to CLM171Y.</p> <p>Destroy tape data after 30 days.</p>		
2.i.	Security Tapes		
2.i.(1)	<p>Tape files identified as CLM.SEC1099.CLMVNDL(0), created annually as output of CLMC111X containing end of calendar year Vendor file security.</p> <p>Destroy tape data after 365 days.</p>		
2.i.(2)	<p>Tape files identified as CLM.CLMSEC1L(0) and CLM.CLMSEC1V(0), created daily and weekly, output of CLMSECA, CLMSECD, CLMS084X, contains CALM security dump of disk master files, utilizing for OS utility including FDR OS UTILITY, the WORKFILE, CDFILE, CPFILE, LOCFILE, VENDID, VENDEX and the SEG-TABLE.</p> <p>Destroy tape data after 60 days and return from the VA Records Depository.</p>		
2.i.(3)	<p>Tape files identified as CLM.CLMSEC2L(0) and CLM.CLMSEC2V(0), created daily and weekly, output of CLMSECA, CLMSECD and CLMS084X, containing CALM security dump of the PAT file.</p> <p>Destroy tape data after 60 days and return from the VA Records Depository.</p>		
2.i.(4)	<p>Tape files identified as CLM.CLMVNDV(0), created daily and annually as output of CLMSECB and CLMC111X, containing CALM security dump of the Vendor file.</p> <p>Destroy tape data after 60 days and return from the VA Records Depository.</p>		
2.i.(5)	<p>Tape files identified as CLM.CLMXCUMV(0), created daily and annually as output of CLMSECC and CLM230X, containing CALM security dump of the cumulative file wrap tape.</p> <p>Destroy tape data after 60 days and return from the VA Records Depository.</p>		

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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
2.i.(6)	<p>Tape files identified as CLM.TRAN1V(0), and CLM.TRAN2V(0), created daily as output of CLMSEC1, CLMSEC2, containing CALM security dump of the daily input transaction.</p> <p>Destroy tape data after 90 days and return from the VA Records Depository.</p>		
2.i.(7)	<p>Tape files identified as CLM.PYMTSV(0), created daily and monthly as output of CLMP116X, containing CALM security dump of the history of payment records.</p> <p>Destroy tape data after 60 days and return from the VA Records Depository.</p>		
2.i.(8)	<p>Tape files identified as CLM.QTR.PYMTSV(0), created quarterly as output of CLMP116X, containing CALM security dump of the quarterly history of payments records.</p> <p>Destroy tape data after 120 days and return from the VA Records Depository.</p>		
2.i.(9)	<p>Tape files identified as CLM.CSTFYDV(0), created monthly as output of CLMC130X, containing CALM security dump of updated Cost Accounting master records.</p> <p>Destroy tape data after 100 days and return from the VA Records Depository.</p>		
2.i.(10)	<p>Tape files identified as CLM.CDLSTV(0), created monthly as output of CLM171A, containing CALM security dump of the adjusted list of Certificate of Deposits.</p> <p>Destroy tape data after 90 days and after return from the VA Records Depository.</p>		
2.i.(11)	<p>Tape files identified as CLM.AMISIP.BKUP&amp;YR, created monthly as output of CLMC230X, containing CALM security dump of the Prior Year Fiscal Year to Date Trial Balance Money.</p> <p>Destroy tape data after 60 days and after return from the VA Records Depository.</p>		

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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
2.i.(12)	<p>Tape files identified as CLM.PMT290V(0), created quarterly as output of CLMP290, contains CALM security dump of the History of Payment records in VID order.</p> <p>Destroy tape data after 120 days and return from the VA Records Depository.</p>		
2.i.(13)	<p>Tape files identified as CLM.PMT291V(0), created quarterly as output of CLMP291, contains CALM security dump of the History of Payment records in PAT order.</p> <p>Destroy tape data after 120 days and return from the VA Records Depository.</p>		
2.i.(14)	<p>Tape files identified as CLM.PMT292V(0), created quarterly as output of CLMP292, contains CALM security dump of the History of Payment records in name order.</p> <p>Destroy tape data after 120 days and return from the VA Records Depository.</p>		
2.i.(15)	<p>Tape files identified as CLM.INATVNDV(0), created monthly upon request by Finance, output of CLM180N containing CALM security dump of the Inactive Vendor File.</p> <p>Destroy tape data after 150 days and return from the VA Records Depository.</p>		
2.i.(16)	<p>Tape files identified as GSA.HISTORYV(0), output of GSA191X, history of matched GSA debits and credits and of debits and receiving reports.</p> <p>Destroy tape data after 60 days and return from the VA Records Depository.</p>		
2.i.(17)	<p>Tape files identified as GSA.UNBILLSV(0), output of GSA191X consisting of unmatched GSA debit and credit bills.</p> <p>Destroy tape data after 45 days and return from the VA Records Depository.</p>		

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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
2.i.(18)	<p>Tape files identified as GSA.UNRCRPTV(0), weekly output of GSA191X consisting of unmatched GSA receiving reports.</p> <p>Destroy tape data after 45 days and return from the VA Records Depository.</p>		
2.i.(19)	<p>Tape files identified as CLM.SECWRP41(0), quarterly output of CLM041X consisting of CALM security dump of the records that produce the quarterly cumulative payments to carrier.</p> <p>Destroy tape data after 365 days.</p>		
2.i.(20)	<p>Tape files identified as FMS.CLM.IPTV(0), created quarterly in CLMC128X, containing FMS data records; input to PFMS100.</p> <p>Destroy tape data after 120 days and return from the VA Records Depository.</p>		
2.i.(21)	<p>Tape files identified as CLM.CYL1.IFXSECUR(0) and CLM.CYL2.IFXSECUR(0), created daily as output of PCLMDUP1 and PCLMDUP3 containing security of CALM input transaction files "CLM.CYL1.INFOREX(0)" and "CLM.CYL2.INFOREX(0)".</p> <p>Destroy tape data after 2 days.</p>		
2.i.(22)	<p>Tape files identified as CLM.SECURITY.IPTSEC1(0) and CLM.SECURITY.IPTSEC2(0), created daily as output of PCLMDUP1 and PCLMDUP3 containing security of CALM.IPTSEC1(0) and CLM.IPTSEC2(0).</p> <p>Destroy tape data after 2 days.</p>		
2.i.(23)	<p>Tape files identified as ZBB.OMBSECL(0) and ZBB.OMBSECV(0), created monthly at request of Central Office, contains security of OMB tape transmitted to Central Office.</p> <p>Destroy tape data after 120 days and return from the VA Records Depository.</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
2.i.(24)	<p>Tape files identified as ZBB.PACKSECL(0) and ZBB.PACKSECV(0) created daily containing ZBB security dump of disk master files, utilizing FDR OS utility, including all the production data files, procedures and JCL.</p> <p>Destroy tape data after 60 days and return from the VA Records Depository.</p>		
3.	<p>Auxiliary Paper Records</p> <p>Copies of listings, reports, etc., other than fiscal records, retained by the DPC for reference and security purposes.</p> <p>Destroy when no longer required for inquiry and reference purposes.</p>		