

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

4/1/81 ✓

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
VETERANS ADMINISTRATION

2. MAJOR SUBDIVISION
Office of Data Management & Telecommunications

3. MINOR SUBDIVISION
Data Processing Center -Austin, TX

4. NAME OF PERSON WITH WHOM TO CONFER
Marjorie M. Leandri

5. TEL. EXT.
389-3632

LEAVE BLANK	
JOB NO NCI-15-81-21	
DATE RECEIVED April 1, 1981	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
5-22-81 Date	<i>[Signature]</i> Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 1-23-81	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> MAUREEN diNUNZIO	E. TITLE Director, Management Services
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	SYSTEM TITLE: SUPPLY FUND QUARTERLY INVENTORY MANAGEMENT ANALYSIS REPORT		
1.	Magnetic tape files containing master record of cumulative Supply Fund Inventory Data for current fiscal year. Identified as DSN=SUP.INVEN.MASTER. (Plus backup retained in off-site library). Destroy tape data after 180 days.		
2.	Magnetic tape files containing selected Data from Trial Balances. Identified as DSN=SUP.PHILEA. Destroy tape data after 180 days.		
3.	Magnetic tape file containing report work tape. Identified as DSN=SUP.INVEN.REPTTAPE. Destroy tape data after 90 days.		

*Closed Out: 6-5-81: K.T. (?)
Copy to Agency, NNM & NNR*

[Signature]

Request for Records Disposition Authority - Continuation

JOB NO.

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
4.	Printouts of the system from the magnetic tape records. Destroy printouts after 5 years.		